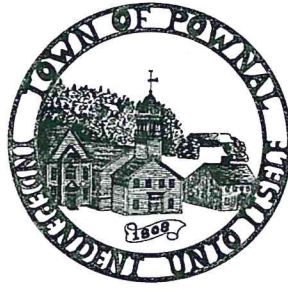


Board of Selectmen

Alfred N. Fauver, Chair
Timothy Giddinge
Jonathan Morris



Town of Pownal
Mallett Hall
429 Hallowell Road
Pownal, Maine 04069

Administrative Assistant

Scott W. Seaver

Minutes of
Board of Selectmen Meeting
Monday, January 7th, 2013

Present were Selectmen Fauver and Giddinge, and Andy Wyatt representing Budget and Solid Waste Committees.

1. Payroll Warrant: Previously signed by FF; chastised for having done this by TG.
2. AP Warrant: Approved and signed as presented.
3. Minutes of Previous Meeting: Approved as submitted.
4. Public Comment on items not on the Agenda: Andy asked for language for sewage disposal agreement with Auburn to be used in new agreement with Lisbon. FF will pull it and get it to Andy.
5. Department Head Reports: None.
6. Old Business
 - a. CIP Spreadsheet: Scott has it in process; almost ready to send to Capital Projects.
 - b. Office Clerk: Scott and FF interviewed Erin Hogue last Thursday, and will interview Deborah Rollins (??) Tuesday at 4:45. Decision will be made on Wednesday, with new clerk to start asap.
7. New Business
 - a. Walter Wells – Survey Correction for map/lot. Wells canceled. FF will ask him for copy of survey to correct tax maps.
 - b. General Government Budget: Scott has it in process. Selectboard will review at January 14 meeting.
 - c. Budget Schedule: Andy will send copy of last year's schedule to Scott to fit into current calendar. Hope is to get complete budget draft finished early enough this year to be able to get better look at big picture and adjust if desirable.
8. Any other items as the Chairman may deem appropriate: Schedule performance reviews at January 21 meeting; need to get them done in order to figure compensation for budget. Remind Shawn to run the performance reviews of his crew by the Selectboard before he gives them out to crew.

Pownal Board of Selectmen
Minutes of Workshop Meeting

Selectmen reviewed and revised evaluation form for employees under their supervision. Also set the following process schedule for 2013 evaluations:

Feb 18- Board shall have completed their draft evaluations, and have placed them in folder for other selectmen to review.

Feb 25- Workshop- Selectmen shall finalize wording of Evaluations.

March 11 – Workshop Session – Selectmen shall present evaluations to employees – times need to be scheduled.

Workshop adjourned at 7:45 pm.