

Pownal Board of Selectmen
Minutes of Meeting
February 4th, 2013

Meeting called to order at 7pm. All Members present.

Payroll Warrant – Motion to approve by Mr. Morris, 2nd by Mr. Giddinge. SO VOTED

AP Warrant – Motion to approve by Mr. Giddinge, 2nd by Mr. Morris. SO VOTED

Minutes of previous Meetings – Motion to approve minutes of workshop meeting of 1/28/2013 by Mr. Giddinge, 2nd by Mr. Morris. SO VOTED. Motion to approve minutes of previous regular meeting by Mr. Giddinge, 2nd by Mr. Morris. SO VOTED

Public Comment – present were Dan and Barb Nichols of Augusta who are considering purchasing property in Pownal. He works for the economic development department in Augusta and she is a hospital administrator. They noted if the purchase goes through, they would like to become involved in Town activities.

EcoMaine Board – Motion by Mr. Fauver to appoint Alan Bradstreet as Pownal's representative to the EcoMaine Board of Directors. 2nd by Mr. Giddinge. SO VOTED

Capital Planning Committee – motion by Mr. Giddinge, 2nd by Mr. Morris to appoint Andy Wyatt to this committee. SO VOTED

Budget and Ordinance Adoption calendar – Mr. Fauver reviewed the Budget Committee calendar and the time frame for ordinance adoption at town meeting.

Public Works Director – Mr. Bennett noted that there had been a cracked windshield claim and he had forwarded it to MMA. He also noted that a few meetings he had attended had discussed the proposed state cuts and he wondered what things had been discussed here. Board members noted that correspondence had been had with Representatives and Senator regarding the issue. Mr. Giddinge noted that Representatives would be attending a meeting here in the near future.

Admin. Asst. – Seaver noted that he will be on vacation from the 8th through the 18th. He will not be attending the Board meeting on the night of the 18th. He noted that training of Donna Rollins was progressing very well. He also gave the Board a treasurer's review of the Month of January, and noted that the audit was wrapping up.

IRS mileage reimbursement – Motion by Mr. Giddinge, 2nd by Mr. Morris, to reimburse mileage to employees at the rate of 56.5 cents per mile, as approved by the Internal Revenue Service for calendar year 2013. SO VOTED

Budget Review – General Government – upon review it was noted that the Board should review the proposed Legal Fees and Audit budget lines as more information on this year's expenses are known. The same was noted for the Technology Budget. Seaver noted that if funds are available as the month

progresses, he may be able to purchase one of the new computers from this year's funds. It was decided to move the Fire Chief's stipend from administration to the Fire Department Budget. It was also decided to budget a more appropriate amount for administrative health insurance. Mr. Fauver will contact a representative from Otis elevator to determine what is needed for maintenance funds. Mallett Hall roofing will be reviewed. The Board will review the General Government Budget on February 18th. A separate line item will be created for the PCWA sinking fund, and also for Revaluation funding.

General Correspondence was reviewed.

Redesign of ADA Ramp on Mallett Hall – contract with company to redesign the ramp at no cost was reviewed. The only direct cost would be for estimators and engineers for redesign. Motion by Mr. Giddinge, 2nd by Mr. Morris to approve expending up to \$1,500 plus mileage for the redesign, to be funded from the Capital Funds previously approved for the replacement. SO VOTED

Evaluation Forms – discussion regarding adding a section to rate a department head's supervisory performance was discussed. Agreed to add this section, Mr. Fauver to edit the document.

Public Meetings – discussion ensued regarding what constitutes a public meeting when there are only 3 members on the board. It was noted that a simple correspondence or conversation between two members could be construed to be a meeting. All members felt that greater attention should be paid to this. Mr. Bennett spoke as a citizen and taxpayer.

Meeting on 2/25 – it was determined to begin the meeting on February 25th at 6:30 PM.

Safety in Schools – Mr. Giddinge noted that he had some questions regarding school safety planning and how that planning is conveyed to parents. He will discuss this further with the Superintendent.

Meeting adjourned at 9:32 PM