

Pownal Budget Committee

February 25, 2020 Meeting Minutes Approved

Members Present:

Bo Chesney, John Green, Gennifer Giuliano, Matthew Roy, Brian Stornelli, Andy Wyatt

Guests:

Selectman Jon Morris

1. A quorum was established (all committee members present). The meeting was called to order by chairman Wyatt at 7:01 PM.
2. Mr. Green provided draft minutes of the April 23, 2019 meeting which were reviewed and approved with two minor edits.
3. Three new members (Bo Chesney, Gennifer Giuliano and Matthew Roy) were introduced and welcomed to the committee.
4. The Public Comment period was skipped as no members of the public were in attendance.
5. Selectman Morris provided an overview of the role of the Budget Committee in the municipal budget creation process. He asked that this committee take the lead in review of the department heads proposed budgets. Mr. Morris also indicated that the Select Board will advise the department heads to strive to keep overall budget increases to 2 percent over current year.
6. Chairman Wyatt nominated John Green to the role of chair of this committee. Mr. Chesney seconded. Mr. Green was elected by unanimous vote (6-0-0). Mr. Green assumed the role immediately and conducted the rest of this meeting.
7. Mr. Wyatt volunteered to record minutes for meetings in this budget review cycle.
8. A draft calendar of budget examination meetings was reviewed and adopted. The previous pattern of bi-weekly Tuesday 7:00 PM meetings will persist. Chairman Green will ensure that the required guests (e.g. Department Heads) are available to present their proposed budgets at future meetings.
9. Chairman Green notified the committee members of the need to complete Freedom of Access Act (FOAA) training, and to provide a signed completion form to the Town Administrator. A link to the State of Maine's FOAA page was shared.
10. A discussion of goals for this year's budget was tabled to the March 3 meeting. Chairman Green will do some examination of last year's Consumer Price Index changes to guide this discussion.
11. The next meeting is set for March 3, 2020, 7:00 PM at Mallett Hall. Road Commissioner Clarke will present the Public Works budget proposal.
12. The meeting was adjourned at 7:40 PM.

Respectfully submitted,
Andy Wyatt

* Bo Chesney * John Green * Gennifer Giuliano *
* Matthew Roy * Brian Stornelli * Andy Wyatt *