

Pownal Ordinance Review Committee Meeting Minutes

Tuesday, Sep 29, 2020 at 4:30 PM

Members present: John Green, Tom Hall and Susan Briggs Peters

Absent: Zach Cote

Guests: Selectwomen Heidi Curry (part time) and Selectman Andy O'Brien

1. A quorum was established and the meeting was called to order at 4:30 PM.
2. Committee roles going forward were established. By unanimous vote Tom was elected Chair and John was elected Secretary.
3. Previous meeting minutes were not available for review. John has an action to provide draft minutes from the last meeting (and other meetings that have not been recorded).
4. The committee discussed a common meeting day with the consensus that the 1st and 3rd Tuesdays of a month would be optimal.
5. There were no public comments.
6. The committee has not met since December 2019 due to Covid Emergency and cancelled meetings and the Selectpersons present provided development updates, other information and guidance. Andy noted the planning board had been working on an architectural ordinance and definition changes related to the increased trend of subdivision development. Heidi noted our committees valuable work and Susan felt the definition development must be integrated into the Town's overall update effort. The consensus was that the planning board would be the lead committee for ordinance definition development and follow on implementation. Assistance would be provided by our committee. Tom will discuss details with planning board chair Matt St Cyr. Andy will discuss with the full selectboard, what other ordinances need review by our committee and priorities. The Impact Fee Ordinance appears to be the most likely initial effort.
7. The committee reviewed previous work on select ordinance definitions.
8. Our next meeting is scheduled for Tuesday October 20th at 6:30 PM.
9. Adjourned at 5:33