

**Pownal Ordinance Review Committee  
Meeting Minutes  
APPROVED**

**Tuesday, Dec 1, 2020 at 6:30 PM**

Members present: Zach Cote, John Green, Tom Hall and Susan Briggs Peters

Guests: Selectman Andy O'Brien

1. A quorum was established and the meeting was called to order at 6:30 PM.
2. There were no public comments.
3. There were no Selectboard comments. Subsequently on 12/10 Selectman O'Brien informed our committee by e mail that he had reported at the 11/23 Selectboard meeting that the Planning Board Chair had requested that our committee work on the Architectural Review Ordinance and the Rural Character Ordinance and that was met with approval by the entire Selectboard.
4. The draft Architectural Design Ordinance which had been started by the planning board was reviewed and our consensus was to limit the scope to commercial buildings in the village district and properties in major subdivisions. The committee felt that inclusion of other types of new construction could place an undue financial hardship on property owners. Inclusion of open space requirements, in addition to architectural features, will be considered during our ordinance development. At our next meeting we should be starting a more detailed review.
5. Other possible ordinances that our committee may work on were discussed, particularly the existing Impact Fee Ordinance where there could be time sensitive issues of expenditures from certain reserve accounts where the current status of those accounts was unknown.
6. The committee reviewed, made no changes and approved the draft minutes from the 11/17/2020 meeting.
7. Our next meeting is scheduled for Tuesday December 15th at 6:30 PM.
8. Adjourned at 7:23