

Capital Improvement Planning Committee

Minutes of the April 7th (Zoom) Meeting (Approved)

Members Present:

Vianna DiGristina, Theresa Lofgren, Rodney Richard, Paul Schumann Andy Wyatt.

Excused Absence: Jan Pieter van Voorst van Beest

Guests: Andy O'Brien of the Select Board, Road Commissioner Dick Clarke, John Green and Bo Chesney of the Budget Committee

The meeting was called to order by chairman Wyatt at 6:36 PM.

The minutes of the March 24 meeting were reviewed and approved as amended, with four voting in favor and one abstaining.

The Public Comment period was skipped as no members of the public were in attendance.

Selectman Andy O'Brien reported on a couple of matters:

- Both members of the Town Office staff have resigned effective April 16.
- A draft of the Town Meeting warrant has been produced. It is certainly missing a few items, but it is 'not far off'.

Regarding the Poland Range Road multiplate culvert project:

- There was discussion about the \$250,000 estimate that was used on the grant application vs. the \$138,591 bid that the Town has accepted for the project. The discussion centered around whether or not the low bid, relative to the project cost estimate, would have any bearing on payment of the grant. Road Commissioner Clarke informed the committee that the \$125,000 Stream Smart grant is assured.
- Mr. Richard asked about time constraints related to receiving the grant monies. RC Clarke replied that the project time constraints are really driven by the window of time on the permit that allows them to be digging in the streambed.
- Mr. Richard moved that the replacement cost of this asset on the Capital Plan be changed to \$138,591. Mr. Schumann seconded. The motion passed with all voting in favor. Mr. Schumann will make the change on the capital plan worksheet.
- Mr. Richard moved that this committee recommend expending \$138,591 from the capital plan fund to replace the Poland Range Road multiplate culvert, with the Stream Smart grant monies used to replenish the capital plan fund. Mr. Schumann seconded. The motion passed with all voting in favor.

Open discussion:

- RC Clarke asked about allocation of the residual value to be realized once the 20-ton utility trailer is sold for scrap. Since the trailer was on the capital plan for such a short time, the committee recommended that the residual value not be allocated to the capital plan fund.

As this committee's work is completed for this budget cycle, scheduling of the next meeting was tabled for now. Chairman Wyatt will notify the committee of when to reconvene late in 2021.

Mr. Schumann moved to adjourn. Mr. Richard seconded. With all voting in favor, the meeting was adjourned at 7:10 PM.

Respectfully submitted,
Andy Wyatt