

Pownal Capital Improvement Planning Committee

January 5, 2022 Public Proceeding Minutes Approved

Members Present:

Paul Schumann, Rodney Richard, Andy Wyatt

Absent:

Theresa Lofgren, Jan Pieter van Voorst van Beest

Guests:

Andy O'Brien of the Select Board, Fire Chief Jesse Peters

1. A quorum was established (three of five committee members present). The meeting was called to order by Chairman Wyatt at 6:33 PM.
2. Via email, Mr. van Voorst van Beest had provided a draft of minutes of the November 16, 2021 meeting. Mr. Schumann requested a correction on the sentence that said he attended by telephone. His participation was via email to the chair prior to the meeting. Mr. Richard moved to approve them as amended. Mr. Schumann seconded. The motion passed unanimously.
3. Mr. Schumann opened the Public Comment period with a couple of questions that were triggered by the text of the November 16 meeting minutes:
 - i. Why is replacement cost for the Public Works trucks set at \$230,000, when at last Town Meeting we approved expenditure of \$220,000? The difference is the increase in prices between last summer when the Town committed to replacing a truck and the current pricing that the Road Commissioner received more recently.
 - ii. Why is replacement cost for the Public Works wheel loader set at \$185,000, when at last Town Meeting we approved expenditure of \$170,000? The difference due to the fact that the recently-acquired loader was used (previously leased). Replacement price assumes purchase of a new machine and reflects current pricing.
4. Select Board member Andy O'Brien commented that at the December 10 meeting, the Select Board had voted to add the Mallett Hall pavement to the list of assets managed by this committee. Changes to the list of CIP-managed assets is done by agreement of the Select Board and the CIP committee. Mr. Richard made a motion that this committee should also opt to add the Mallett.Hall pavement to the asset list. Mr. Schumann seconded. The motion passed with all in favor. Costs for ongoing maintenance of the pavement will be covered by the Public Works operating budget.
5. Fire Chief Peters led a review of the list of assets for the Public Safety department with estimated updated replacement costs. Mr. Peters commented that prices for all apparatus are increased by about 10 percent. The replacement cost specifics are as follows:
 - i. Air Bottles increased from \$27,000 to \$30,000.
 - ii. Air Compressor System remains at \$60,000.

* Theresa Lofgren * Rodney Richard * Paul Schumann *
* Jan Pieter van Voorst van Beest * Andy Wyatt *

iii.	Air Packs	increased from \$90,000 to \$96,500.
iv.	Communications equipment	increased from \$21,000 to \$23,000.
v.	Dispatch Radio equipment	increased from \$13,000 to \$14,300.
vi.	Engine 1	increased from \$633,000 to \$696,000.
vii.	Engine 2	increased from \$468,000 to \$515,000.
viii.	Exhaust System – 2 Stations	remains at \$14,18.
ix.	Extrication Equipment	remains at \$42,000.
x.	Repeater System	increased from \$10,000 to \$11,000.
xi.	Squad 3	increased from \$107,000 to \$117,000.
xii.	Tank 4	increased from \$496,000 to \$545,000.
xiii.	Thermal Imaging Cameras	decreased from \$16,000 to \$14,000.

Other notes:

- i. Chief Peters reported that the Engine 2 refurbishment, planned for Fiscal 2021, was completed in Fiscal 2022. Because of this Mr. Schumann suggested that the replacement year for Engine 2, be extended one year to 2031.
 - ii. Chief Peters also reported that the 25 year service life for the Exhaust system is a ‘best guess’, given that this is a new solution for the Town.
 - iii. The committee also agreed to retain the ‘Refurbish Engine’ line on the plan with a service life of 100 years. This line may be reused for other apparatus refurbishments on the future.
 - iv. Chief Peters noted that the National Fire Protection Association specifies that the Air Packs should be no more that three versions old. This will drive replacement of these in 2023 (as anticipated).
 - v. Mr. Richard asked Chief Peters to provide a view of maintenance costs for the Public Safety vehicles. Chief Peters said that he will send that via email.
 - vi. Chief Peters provided a view of ‘Incident Counts per Apparatus’ for the fiscal year ending 6/30/2021. The most frequently used vehicles were personal vehicles.
6. Chairman Wyatt initiated a discussion on the need to consider a Remote Meeting Participation Policy. A sample policy document taken from the Maine Municipal Association website was provided. Mr. Richard moved that this committee vote to adopt this policy pending a public hearing. Mr. Schumann seconded. The motion passed unanimously. Chairman Wyatt will notify Town Administrator Becky Chase to arrange a public hearing.
7. Mr. Schumann initiated the Open Discussion period by expressing concern about the upward pressure on replacement costs for the CIP list of assets. This committee will need to review the effect of these increases on the capital plan and consider what options exist.
- Mr. Richard provided more detail about the cost increase for the Public Works Excavator line. The current excavator is a tracked machine, which requires a trailer to transport it to job sites. The Road Commissioner would like the replacement excavator to be a wheeled machine and he would like to include a brush mower attachment for it, which will require another review of cost.
8. The next meeting is set for Wednesday, February 2, 2022 at 6:30 pm. The committee hopes to host the Mallett Hall Building and Grounds Committee to review the Mallett

Hall lines on the asset schedule. Chairman Wyatt will provide the agenda prior to the meeting.

9. Mr. Richard made a motion for adjournment. Mr. Schumann seconded. The motion passed with all in favor. The meeting was adjourned at 7:53PM.

Respectfully submitted,
Andy Wyatt