

## *Future Facilities Workshop*

# NOTES

June 6, 2022

Present: Matt Nielsen, Jesse Peters, Susan Peters, Bo Chesney, Paul Schumann, Paul Giddinge, Patrick Fairbanks, Jan Pieter van Voorst van Beest, Marcia Bowen, Dick Hogue, Kathy Hogue, Jon Morris (Select Board), Andy O'Brien (Select Board), Becky Taylor-Chase (Town Administrator)

Guest: Steve Johnson, Yarmouth Town Engineer

### PRESENTATION / KEY POINTS

1. Steve Johnson presented to the group the process the Town of Yarmouth recently went through in building their combined Police/Fire/EMS department.
2. Yarmouth started with a Steering Committee and Leadership Team consisting of a "mixed bag" of residents.
3. The project was given a 50 year design line.
4. RFP- Port City Architecture and Wright Ryan were hired
5. Sub-committees were developed
6. Advocacy Program was developed to create a vision and needs statement, and to educate the public
7. Projected costs included identifying an operating budget
8. A Construction Manager was critical to minimize any "surprises"
9. Collaboration of all committees essential
10. Having one final decision-maker / do your due diligence
11. Flesh out wants vs. needs
12. Document the process

NOTE: The full presentation and documents have been provided by Mr. Johnson and are posted on Pownal's town website – Government – Committees – Future Facilities

/kah