

Future Facilities Committee
MINUTES ~ September 19, 2023

Present: Pat Christian, Paul Giddinge, Matt Nielsen, Andy O'Brien, Mike Pascarella, Jesse Peters, Susan Peters, Paul Schumann

Guest: Andy Hyland, Port City Architects

Excused: Kathy Hogue, Dick Hogue, Bo Chesney, John Libby, Pat Fairbanks

- A. Pat Christian called the meeting to order at 6:30pm.
- B. Minutes of August 1, 2023, meeting was tabled.
- C. Review Report from Port City Architects Dated September 8, 2023
Andy Hyland (Andy H) of Port City Architects (PCA) led the discussion
 1. Andy H handed out and led the discussion of the Preliminary Building Space Program. This was discussed by everyone in some detail.
 2. Andy H also handed out and led the discussion of Pownal Stud-- Site Plan A0.1. This was discussed by everyone in some detail.
 3. Some of the primary points/comments from the discussion were:
 - Plan to get us through 50-60 years.
 - Talking about the money/cost of the project early is why PCA has been successful.
 - Some work around the Salt Shed could be done to minimize the likelihood of salt seeping into the ground water.
 - Septic field vs. municipal sewer.
 - The \$10 million estimate includes, engineering, site work, etc.
 - A pre-engineered building may be an option since the buildings are improved in meeting energy codes.
 - A lease/easement from the State would assist in siting the project. Matt said he's working on this.
 - Must determine what the Town's appetite is for the total project cost and borrowing long term (debt service).
 - It would be prudent to analyze different scenarios and break these out over 20-30 years at a cost per household.
 4. PCA can designate the critical parts of each department. PCA will need to a budget before it can do any extensive work.
- D. Old Business-none
- E. New Business-none
- F. Agenda for our next meeting—October 17, 2023
Continue working on defining and refining the project.
- G. Meeting adjourned at 8:00 p.m.