

Meeting

Capital Improvement Planning Committee

March 25th, 2013

The meeting was called to order at 6.06 pm

Members present: Rodney Richard, Paul Schuman, Jan Pieter van Voorst van Beest and Andy Wyatt.

Members absent: Jesse Peters, Shawn Bennett

Roll Call: Quorum confirmed

The minutes of the March 11 meeting were approved unanimously.

At first the new updates to the spreadsheet were discussed.

The progress was assessed and it was decided that the information for the Public Safety portion of the budget has almost been completed. The only questions remaining are those pertaining to the items on the spreadsheet that call for "Refurbishment". An explanation for this strategy is still needed as it is not yet clear to the committee if the "Refurbishment" lines should be on the spreadsheet because they do not make reference to a town asset. The possibility to make these costs part of the regular maintenance operating budget should be looked at.

The items in the "Public Works" part of the spreadsheet are still in need of updates before the committee can start to finalize their work. We hope to complete most of these questions during the next meeting which will require Shawn Bennett's participation. Rodney will try to schedule the next meeting in such a way to try to accommodate Shawn, as the committee is aware of his busy schedule.

For other items such as Mallett Hall updates, yard paving, the rebuilding of the entrance ramp, the elevator maintenance costs and eventual roof repairs the committee needs more information from the select board.

Another item for which the committee will have to seek guidance from the selectmen is the question at which point the town should start bonding for big items versus having these items as a Capital Project, which raises the question what a reasonable limit would be for the Designated Reserve Account Balance. To get some guidance on these items a meeting with the Board of Selectmen will be scheduled in the near future.

The next meeting was tentatively scheduled for April 2nd, at 6 pm or a date contingent on Shawn Bennett's participation.

The meeting was adjourned at 7.05 pm