

**Town of Pownal
Board of Selectmen
Meeting Minutes of Monday, April 23, 2018**

I. Call to Order

Members Present: Tim Giddinge, Jon Morris, & George Anderson.

II. Payroll Warrant

Selectman Anderson moved to approve payroll warrant #71. Selectman Morris seconded the motion. Discussion: None. **Vote: 3-Yes 0-No.**

III. AP Warrant

Selectman Anderson moved to approve Accounts Payable Warrant #72. Selectman Morris seconded the motion. Discussion: None. **Vote: 3-Yes 0-No.**

IV. Minutes of Previous Meeting(s)

Selectman Morris moved to approve the meeting minutes of April 2, 2018. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3-Yes 0-No.**

Chairman Giddinge moved to approve the meeting minutes of April 3, 2018. Selectman Morris seconded the motion. Discussion: None. **Vote: 2-Yes 0-No 1- Abstention.**

V. Public Comment Non-Agenda Items

Andy O'Brien discussed the transparency of the Wellness Program that was presented with the General Government Budget. The Board mutually agreed to bring up the item at Town Meeting as it is something new to the Town.

VI. Department Head Reports

Mr. Seaver gave his brief report. Selectman Morris asked for clarification regarding a couple agenda items.

Mr. Clarke gave the Board his report. The Board discussed a few items from his report.

VII. Abby King – Royal River Conservation Trust – Crossing improvement at State Park

Abby King of the Royal River Conservation Trust and Chris Silsbee of the Bradbury Mountain State Park discussed a few options and started discussions regarding improvements of a cross walk to the State Park across Route 9. The Board unanimously agreed to have Abby draft a letter for the Board that would direct the Town in the direction of who should be contacted to get a response.

VIII. Set Public Hearing Date

Senior Property Tax Assistance Program. The Board unanimously set the Public Hearing Date for May 21, 2018 at 6:30pm.

IX. RSU #5 Warrant for Signatures

Selectman Anderson moved to sign the RSU #5 Warrant. Selectman Morris seconded the motion.

Discussion: None. **Vote: 3-Yes 0-No.**

X. Audit RFP Review

Mr. Seaver gave the Board all submitted RFP's and had narrowed down the option to two. From the two he made a recommendation to the Board. The Board discussed their options. Andy Wyatt suggested getting an answer regarding what the process will be for having an alternate should something happen to this one individual.

Selectman Morris moved to appoint Maine Municipal Audit as the Audit Firm for FY 18/19. Selectman Anderson seconded the motion. Discussion: There was clarification that it was a one year renewal. **Vote: 3-Yes 0-No.**

XI. Solid Waste Budget for Review prior to Budget Committee Review

Andy Wyatt presented the Solid Waste Budget to the Board. The Board unanimously agreed to send it to the Budget committee

XII. Compensation Budget Review prior to Budget Committee Review

Mr. Seaver presented the Compensation Budget. The Board discussed a few items regarding the compensation budget. The Board unanimously agreed to send it to the Budget Committee.

XIII. Public Works Budget Review prior to Budget Committee Review

Mr. Clarke presented his revisions to the Board. The Board discussed a couple items on his budget. Chairman Giddinge suggested adding \$5,000 to the gasoline fuel line and deducting \$10,000 from the supply line that would be for purchasing the Grizzly and bucket. The Board unanimously agreed to those changes and to send it to the Budget Committee.

XIV. Impact Fee Discussion

Chairman Giddinge discussed the funds that need to be spent this year out of Impact Fees. The Board discussed projects to spend the money on: surveying town owned property, public sand shed, and recycling bins.

XV. Marijuana Discussion if Information is Available

Selectman Morris discussed the updates from the State. The Board discussed the options of either opting in or opting out. They decided to wait to see what the Governor does.

XVI. Repairs to PCWA Building

The Board discussed the parameters of the RFP for repairs of the Pump House. There was discussion about how much insurance the town should require from contractors. It was suggested contacting Freeport Water District, the Drinking Water Program through the DEP and Yarmouth Water District.

XVII. Any other items

The Board discussed Steve Litchfield signing the construction easement. The Board discussed Chadsey Rd and that the highway inspection on the Bridge passed it has now been passed on to Al Hodsdon.

XVIII. Executive Session

Chairman Giddinge moved to enter into executive session pursuant to 1M.R.S.A. §405(6)(A) to discuss salary negotiations at 9:02pm.

The Board exited executive session at 9:15pm.

Chairman Giddinge moved to increase Mr. Clarke's rate by \$1.00 retroactive to April 1, 2018. All agreed **Vote:3-Yes 0-No.**

Chairman Giddinge moved to increase Mr. Neilsen's rate by \$1.00 retroactive to January 1, 2018. All agreed. **Vote: 3-Yes 0-No.**

XIX. Adjourn

Meeting adjourned.

Melissa Henes
Deputy Clerk- Recording Secretary