

Pownal Board of Selectmen
Minutes of Meeting
Monday, May 5th, 2014

Meeting called to order at 7 pm. All members were present.

Payroll Warrant #78 – Motion by Mr. Morris to approve as presented, 2nd by Mr. Fauver. SO VOTED
AP Warrant #79 – Motion by Mr. Morris to approve as presented. 2nd by Mr. Fauver. SO VOTED
Minutes of 4/27/14 – Motion to approve by Mr. Morris, 2nd by Mr. Fauver. SO VOTED.

Public Comments – NONE

Department Head Reports

Fire Chief – reported that payroll is looking like it might work out ok at the end of the year. He noted the Bureau of Labor Standards Audit. Mentioned some items that need cleaning up. Many were from record keeping from years ago that needed to be updated. He noted he needed to update blood borne pathogens protocols.

Road Commissioner – noted BOLS audit. Things were very good with record keeping. Issues centered on Material Data Safety Sheets, and lockout/tag out. Durham crew has been working out of Pownal garage for a few days while they wait to close on the new facility. Questions as to Durham /Pownal equipment sharing rates. These will be checked on. The Board felt the FEMA rate had been agreed to. York rake on grader was slightly damaged on turnaround on Poland Range Rd. Discussion regarding types of fixes for Fickett Road and Lawrence Road. Bennett will prepare comparative sheets. It was noted that the road sweeper was in lot. Bennett noted that it was not being used in Pownal, but in Durham. He noted the cost to be \$3000 per week.

Administrative Assistant – Seaver reported on the activities of the office staff. Working on reducing amount of paperwork in assessing files, worked on issues from BOLS audit, finalizing budget materials and starting town report, along with Town Meeting Warrant, elevator inspection and looking into pricing of a backup generator for Mallett Hall.

Haskell Mill Project – Mr. Fauver noted that the owner may be interested in selling. Mr. Giddinge noted that there was not enough time at this point to prepare anything for town meeting. Mr. Fauver will get an estimate of value on the property. Mr. Morris wondered if there was a plan for the project. Mr. Giddinge noted that the Recreation Committee had a rendering of what is envisioned.

Project Graduation – Moved by Mr. Giddinge, 2nd by Mr. Morris to donate \$200 from the misc. account toward the expenses of Project Graduation. SO VOTED.

InforMe Credit card payments – Seaver presented materials regarding accepting credit/debit cards for over the counter transactions. Also info on on-line property tax payments. Motion by Mr. Morris, 2nd by Mr. Fauver to accept credit card payments for transaction in the office only. SO VOTED.

Deed restrictions for land sale proposal – possible deed restrictions were reviewed for sale of property. After much discussion, it was decided that Mr. Fauver will further edit the restrictions that were proposed. The land sale will have public hearing on Monday May 19th. Warrant article will be prepared for June 2nd.

Amended Subdivision Road Name – a road name request had been received for an amended subdivision plan submission off of Royal Road. The developer proposed “Lona Lane”. Motion by Mr. Giddinge, 2nd by Mr. Fauver to approve the road name. SO VOTED.

Enforcement Letter to Jonathan Carpenter – After review of letter from CEO to Mr. Carpenter, it was decided to send letter requesting Mr. Carpenter to appear before the Board of Selectmen on Monday May 19th to discuss enforcement action.

Correspondence – Mr. Morris noted that after discussion in the joint meeting with Freeport and Durham regarding regional fire coverage, he had received comments that were not in favor of such coverage. Mr. Morris wondered what if anything came of the decision at joint meeting to send letter requesting budget input to RSU 5. Mr. Giddinge noted that the RSU indicated that they had reached out to the towns for input from the beginning of the budget process, and he agreed that they had. Mr. Morris noted that there had been discussion regarding Pownal using the Freeport Library. Mr. Giddinge noted that the Freeport library handles passport applications.

CMP- Mr. Giddinge reported on a meeting with representatives of CMP regarding the expansion of the transmission line from the substation west into new Gloucester. He noted that this project had not yet gone to PUC, and was scheduled for construction in 2017 to 2020.

Code Enforcement Officer – Mr. Giddinge noted that Barbara Skelton has taken a full time job with the City of Gardner. She has indicated that she can continue to serve as CEO in Pownal probably through the summer, conducting inspections in the early morning or late afternoon. She would also move her office hours from Thursday to Monday evenings, 5:30 to 7:00 pm.

Executive Session Requested – Motion by Mr. Giddinge to enter executive session for the purpose of conducting employee evaluation with Shawn Bennett present. 2nd by Mr. Morris. Executive session entered at 9:05, Exited at 9:51. No other action was taken.

Meeting adjourned at 9:52 PM.