

Town of Pownal
Select Board Minutes
Monday, July 12, 2021
6:30PM Regular Meeting

6:30 PM

I. Call to Order-In Person Meeting at 6:30 pm by select board chair

Members Present: Jon Morris, Andy O'Brien, Heidi Curry

Road Commission: Dick Clarke

Town Administrator: Becky Taylor-Chase

II. Accounts Payable & Payroll Warrant

AP Warrant

O'Brien moved to accept A/P Warrant #4 for FY21 in the amount of \$62635.28. Curry seconded the motion.

Discussion: None

Vote: Yes 3 No 0

Curry moved to accept A/P Warrant #5 for FY22 in the amount of \$204607.68. O'Brien seconded the motion.

Discussion: None

Vote: Yes 3 No 0

Payroll Warrant

Curry moved to accept Payroll Warrant #3 in the amount of \$6425.87. O'Brien seconded the motion.

Discussion: None

Vote: Yes 3 No 0

III. Minutes of Previous Meetings

• **Minutes of June 28, 2021 Regular Meeting**

Curry moved to accept the minutes for the June 28, 2021 regular meeting. O'Brien seconded the motion.

Discussion: None

Vote: Yes 3 No 0

IV. Public Comment – Non Agenda Items

Christine Watson asked about a resignation letter for Gabe DiGristina from the planning board. The town administrator will reach out via email and copy Christine on the email.

V. Department Head Reports – Submitted Electronically

(Department head reports can be viewed on their respective website page(s))

• **Select Board**

Road Commission: O'Brien asked about the Libby Road damage. The Road Commissioner noted that a letter sent was returned so he will need to research their contact information and will follow up on the damages and payment. The Road Commissioner will also confer with the

Sheriff's Department on proper way to file complaint. O'Brien also needs the LRAP form completed.

Town Administrator: Noted that our new Deputy Clerk, Ginny Giddinge, started this past week and her training was going well.

Morris: Entertained a motion to appropriate \$200 as a thank you gift to Scott and Barbara Seaver for their work over the last couple of months. O'Brien motioned and Curry seconded. Discussion: Morris just noted he wanted to show his appreciation for their work to the town while it was in transition.

O'Brien: Been checking on the pump house, doing agendas and ordered the pump – 12 week lead time. Repaired the water shut off at Mallett Hall and Public Works. Attended the pre-construction meeting and summarized project. Met with Melanie Sachs and discussed federal funding to use towards a generator and acoustic improvement. Plans to attend meeting with Dr. Foley regarding the state money coming to the RSU.

Currie: Attended meeting with Melanie Sachs. Talked with the Planning Board regarding filling the vacant seats. The Planning Board is in favor of hiring a part time secretary and has been happy with North Star Planning. Morris asked Christine Watson for a job description and details of what the job entails.

Morris: Has been doing some research regarding the money that is coming to the RSU from the state. Will be attending the meeting with Dr. Foley and the school board. Suggested that the board suspend one meeting in August to give the members some time off during the summer. Discussed agenda item "Change of meeting dates in July". It was decided to hold a special Select Board meeting on July 22 for tax commitment at 6:30 pm, have the regular Select Board meeting on July 26, cancel the August 9 meeting and resume the regular schedule on August 23. Department heads will bring their carry forward requests to this meeting.

Vote: Yes 3 No 0

VI. New Business

- **Swear in for Jon Morris** – Morris was sworn into his new 3 year term.
- **Election of Chair**

O'Brien nominated Jon Morris to be the chair of the select board. Curry seconded the motion. Discussion: None

Vote: Yes 3 No 0

- **NBD Solar Decommissioning escrow**

The Planning Board sent an email about the estimate to decommission the solar farm. The Select Board recommended as a condition of approval we collect the money up front and keep it in a escrow fund until it's time to decommission. Any interest accrued would be returned to the agent upon decommissioning.

- **Committee & Town Appointment** – See Attached Document
- **Deputy Clerk Oaths**

Morris moved to appoint Ginifir Giddinge as Deputy Clerk, Deputy Registrar of Voters, Deputy Tax Collector, Deputy Treasurer, Deputy GA Administrator. O'Brien seconded the motion.

Discussion: None

Vote: Yes 3 No 0

Ginifir Giddinge was sworn in for all oaths

- **Change of Meeting Dates in July**

See notes in department head section.

- **Carry Forward Discussion**

Tabled until after the audit. Department heads should be thinking of their requests. Morris recommended with each carry forward request each department should designate \$1000 to contract with Paul Schumer to work with TRIO to improve the accounts and set up depreciation accounts.

- **Sexton for Mallet Hall**

Jan Petier requested that we have a stipend position with \$2000 set aside to be used for minor repairs at Mallett Hall. Curry asked if that money would be for both labor and materials. Morris confirmed the usage. O'Brien felt it was advantageous to have this position. Morris asked what was going on with the supplemental building from Yarmouth. O'Brien read email and summarized that the town council has yet to approve.

VII. Old Business

- **Accoustics for Dewitt room**

Waiting on info from Melanie Sachs regarding the \$15,000 due to Pownal. The select board would like to move forward with the acoustic project. O'Brien will notify the Mallett Hall Committee and it will be put out to bid

- **Preambulation of Boundaries**

Morris would like to work on this so the town administrator will reach out to North Yarmouth to start the conversation and set a time to start the process.

VIII. Correspondence

O'Brien noted there will be a fall cleanup. Morris would like a Sherry Dietrich towards the end of September.

Morris mentioned there was a potential Civil War Vet in the Route 9 cemetery and will contact the historical society.

Morris motioned to approve Heidi Richards oath and O'Brien seconded.

Discussion: None

Vote: Yes 3 No 0

Morris motioned to approve Brian Stornelli as an alternate member of the Planning Board.

O'Brien seconded.

Discussion: None

Vote: Yes 3 No 0

IX. Any Other Business

Pole Permit: Morris motioned to approve the pole permit. O'Brien seconded the motion.

Discussion: None

Vote: Yes 3 No 0

O'Brien asked if the town will be adopting Juneteenth as a holiday. Morris replied we have to as the state has adopted it.

Christine Watson requested a letter from the select board stating the condition of approval for the solar project to present to them at the July 21st meeting.

A question was raised regarding fire truck access to the Slocum Subdivision and there will be a turnaround needed.

CMP has asked for a meeting with the Select Board concerning possible work. O'Brien noted some letters from residents wanting a moratorium on substations. A Citizens Initiative would be needed for that to happen.

Morris asked how the roads faired during the recent storm. Road Commissioner Clarke commented that everything was good.

X. Adjournment @ 8:04 pm

Morris motioned to adjourn the meeting. O'Brien seconded the motion.

Discussion: None

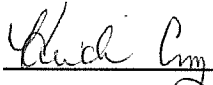
Vote: Yes 3 No 0

Respectfully Submitted,
Becky Taylor-Chase
Town Administrator



Jon Morris

Andy O'Brien



Heidi Curry

Member	Committee/Depart	Oath Exp	Motion	2nd	Discussion	Vote
Matthew Welch	Conservation	6/30/2024	Morris	O'Brien	None	Yes 3 No 0
Thomas Hall	ZBA	6/30/2024	Morris	O'Brien	None	Yes 3 No 0
Alice Rosenbery Altieri	Alternate ZBA	6/30/2024	Morris	O'Brien	None	Yes 3 No 0
Nicholas Cote	Alternate ZBA	6/30/2024	Morris	O'Brien	None	Yes 3 No 0
Coleman Clarke	Road Commissioner	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Coleman Clarke	Town Arborist	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Alan Hill	CEO	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Alan Hill	Building Inspector	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Alan Hill	Electrical Inspector	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Alan Hill	Plumbing Inspector	6/30/2022	Morris	Curry	None	Yes 3 No 0
Alan Hill	Emergency 911 Officer	6/30/2022	Morris	Curry	None	Yes 3 No 0
Richard Hogue	Animal Control Officer	6/30/2022	Morris	Curry	None	Yes 3 No 0
Diane Epstein	Local Health Officer	6/30/2022	Morris	Curry	None	Yes 3 No 0
Eric Romanowsky	Deputy Local Health Officer	6/30/2022	Morris	Curry	None	Yes 3 No 0
Donna Hays	Assessor	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Heidi Richards	Eco Maine Rep	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Jonathan Morris	Alternate Eco Maine Rep	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
William Ridgell	Constable	6/30/2022	Morris	O'Brien	None	Yes 3 No 0
Brian Stornelli	Alternate Planning Board	6/30/2024	Morris	O'Brien	None	Yes 3 No 0
Todd Mellin	Planning Board	6/30/2025	Morris	Curry	None	Yes 3 No 0
Matthew Altieri	Planning Board	6/30/2025	Morris	Curry	None	Yes 3 No 0