

POWNAI BOARD OF SELECTMEN

MINUTES OF MEETING

Monday, July 2nd, 2018

Meeting called to order by Town Clerk Scott Seaver at 7 PM. All members were present.

Seaver called for nominations for Chairman for the 18-19 Fiscal Year. Mr. Bennett nominated Jon Morris to act as chair for the year. 2nd by Mr. Anderson. SO VOTED.

Payroll Warrant #1 – moved by Mr. Anderson, 2nd by Mr. Bennett, to approve as presented. SO VOTED.

AP Warrant #2 (17-18) – Moved by Mr. Anderson, 2nd by Mr. Bennett, to approve as presented. SO VOTED.

AP Warrant #3 (18-19) – Moved by Mr. Anderson, 2nd by Mr. Bennett to approve as presented. SO VOTED.

Minutes of June 18th, 2018 – moved by Mr. Anderson, 2nd by Mr. Morris to approve as written. SO VOTED.

Minutes of June 28th, 2018 – Moved by Mr. Anderson, 2nd by Mr. Morris to approve as written. SO VOTED.

Road Name – Elizabeth Stone was present to request the Board approve a road name of Clear Pond View for the road in her subdivision. Road Commissioner stated there was no conflict in neighboring towns with that name. Motion by Mr. Anderson to approve the road name, 2nd by Mr. Bennett. SO VOTED. Ms. Stone also mentioned an unsightly property. Mr. Morris noted that the Code Officer was already working on that property.

Public Comment on Items not on the Agenda – Michael Albert was present to discuss a complaint that he had regarding conversations with the Code Officer. He noted that an accessory building had been built at 390 Hodsdon Rd and that it was being used as an accessory dwelling. He felt that the CEO was interpreting the wording of the ordinance incorrectly. He felt the conversation turned threatening and wanted the Board to discuss the matter with the CEO. He also requested a copy of the full file on the property. Mr. Morris assured My Albert that the Board with discuss the matter with the Code Enforcement Officer.

AA Report- Seaver submitted a written report. Of special note was the fact that the office would be closing at noon on Wednesday, July 11th as both Seaver and Melissa had conflicting appointments. Melissa Henes noted that she and the fire chief and road commissioner were working on planning a closed day to allow for safety training for all employees. MDOT had been called to look into taking campaign signs down along the state roads. She noted that the application for Senior Property Tax and the lot reduction policy were ready to be distributed. Courtesy letters on property taxes would be going on July 10th. She also wondered if the disbursements policy needed to be looked at.

Public Works Director – Dick Clark noted that Brown Road was nearly ready for patching. Allen Road had been chip sealed. Crack sealing will commence on August 20th. Mallet hall projects are nearly completed. Crew is looking at fixing water leachate from salt shed. Road Commissioner has responded to emails from Mr. Federicci on Libby Road.

Appointment of Town Officials – The Following appointments were made:

Melissa Henes – Admin Asst., Registrar of Voters, Town Clerk, Tax Collector, Treasurer, Public Access Officer. Motion by Mr. Morris, 2nd by Mr. Bennett. SO VOTED.

Scott Seaver – Deputy Registrar of Voters, Dep. Town Clerk, Dep. Tax Collector, Deputy Treasurer. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Ryan Keith – Code Enforcement Officer, Electrical Inspector, Plumbing Inspector, Building Inspector, E911 Officer. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Donna Hays – Assessor’s Agent. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Leslie Searfoss – Health Officer. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

John Rankins – Animal Control Officer. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED

Richard Hogue – Deputy Animal Control Officer. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Tony Dater – Town Planner. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED

Coleman Clarke – Road Commission, Town Arborist. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Jesse Peters – Fire & Rescue Chief. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

John Bowdren – Planning Board Member- 6 year term. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Thomas Hall – Zoning Board of Appeals member- 3 year term. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Alice Rosenberg Altieri – Zoning Board of Appeals member – 3 year Term. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Nicholas Cote – Zoning Board of Appeals member – 3 year term. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Matthew Welch – Conservation Commission Member – 3 year term. Moved by Mr. Morris, 2nd by Mr. Anderson. SO VOTED.

Part Time Clerk position – Board was shown a draft advertisement for part time clerk to be displayed in mid-august.

2016 Bond expense review – projected balance after project looking like \$60K. Question was asked if remainder could be used on lower Lawrence rd. Seaver will check town meeting vote.

MDOT LRAP Certification – Moved by Mr. Morris, 2nd by Mr. Anderson to approve the certification of \$35,528 in expenses paid by the LRAP funds. SO VOTED

Pay Rates for 18/19 – Motion by Mr. Morris, 2nd by Mr. Anderson to adopt the pay schedule as presented (copy attached). SO VOTED

MMA Legislative Policy Committee Ballot – Motion by Mr. Morris, 2nd by Mr. Anderson to vote for Mr. Peter Josephs to represent Pownal on this committee. SO VOTED.

MMA Legal – Mr. Morris noted that after several town officials made calls to MMA Legal regarding the amending of an ordinance proposal on the floor of town meeting, MMA legal advised that this could not

be done and the amendment should not be honored. Mr. Morris moved that the Administrative Assistant contact Natalie Burns for confirmation of this. 2nd by Mr. Anderson. SO VOTED.

CMP Intervenor status – correspondence was received notifying the town of how to apply for intervenor status on the transmission project being proposed by CMP.

Tax Increment Financing – the Board set September 10th at 6 pm for an informational meeting on the process of proceeding with any TIF proposal.

Mr. Morris asked AA to arrange a 5 PM meeting with the CEO on Monday, July 9th.

Mr. Morris offered thanks to Scott Seaver for his time as Administrative Assistant, and taking the reins when asked to do the job. He also congratulated Ms. Henes for assuming the position and wished her well in the future with the job.

With no other business to come before the Board, the meeting adjourned at 8:10 pm.