



**Town of Pownal  
Board of Selectmen  
Meeting Minutes  
August 22, 2011**

**Selectmen Present:** Timothy Giddinge, Chairman, Jon Morris  
**Municipal Officials Present:** Administrative Assistant Justin L. Poirier  
**Public Present:**

**Motions Made at the Meeting**

- ❖ **Motion** to sign county assessors return by Mr. Giddinge, **seconded** by Mr. Morris; **vote 2-0-0** in favor.

**Call to Order**

Chairman Giddinge called the meeting to order at 7:04 PM.

**Minutes**

- Minutes of August 8, 2011- **Motion** to accept the minutes as submitted by Mr. Morris, **seconded** by Mr. Giddinge; **vote 2-0-0** in favor.
- Minutes of August 15, 2011 – **Motion** to accept the minutes as submitted by Mr. Morris, **seconded** by Mr. Giddinge; **vote 2-0-0** in favor.

**Warrant**

- A/P Warrant #9 was received and a **motion** was made by Mr. Giddinge to accept the warrant in the amount of \$1,773.00 as presented, **seconded** by Mr. Morris; **vote 2-0-0** in favor.
- A/P Warrant #13 was received and a **motion** was made by Mr. Giddinge to accept the warrant in the amount of \$3,509.33 as presented, **seconded** by Mr. Morris; **vote 2-0-0** in favor.
- A/P Warrant #15 was received and a **motion** was made by Mr. Giddinge to accept the warrant in the amount of \$429.50 as presented, **seconded** by Mr. Morris; **vote 2-0-0** in favor.
- A/P Warrant #17 was received and a **motion** was made by Mr. Giddinge to accept the warrant in the amount of \$264,844.07 as presented, **seconded** by Mr. Morris; **vote 2-0-0** in favor.

**Consent Items –**

- County Tax Assessors Return
  - **Motion** to sign county assessors return by Mr. Giddinge, **seconded** by Mr. Morris; **vote 2-0-0** in favor.

**Discussion with the Public for Items Not on the Agenda – None**

**Guest Speakers – None**

**Department Head/Committee Reports - None**

### **Written Correspondence**

- Submitted into the record.

### **Unfinished Business-**

- Timber Harvest
  - Work is progressing and he will soon begin at the cemetery lot.
- Wilson Road
  - Mr. Morris talked to Karen McNaughton about the irregular trash pickup times. She stated that it was a substitute driver so the times were not normal for pickup.

### **New Business-**

- Needs Assessment Committee Report
  - Mr. Giddinge thanked the committee for their work and asked Mr. Poirier to send out a thank-you letter to the members for their service.
  - Motion was made by Mr. Morris to disband the committee, seconded by Mr. Giddinge; vote 2-0-0 in favor.
- Mr. Boyles has resigned as Chairman of the Capital Projects Committee.
  - Motion was made to accept Mr. Boyles resignation and to thank him for his service, seconded; vote 2-0-0 in favor.

### **Meeting Adjourned at 7:44 PM.**

Respectfully Submitted,

Justin L. Poirier, Administrative Assistant

## To Do List

### **Fred-**

1. Review job descriptions with recommended changes
2. Investigate past Con Con's
3. Talk to Hutch about electronic subdivision plans

### **Tim-**

1. Contact Chris Ayers
2. Talk to Donna and Craig about Beal Farm
3. Talk to Kim about Interim
4. Talk to Jeremy about Harvest agreement

### **Jon-**

1. Review job descriptions with employees
2. Call Karen McNaughton about Pine Tree pickup schedule

### **Justin-**

1. URPI Report
2. Sign up everyone and AA for lawyer seminar
3. Send out letter to Needs cmte thanking them for their service and the report.
4. Send letter of Jim thanking him for cbpc
5. Put time in for Shawn next week

## Ongoing Projects:

### Staff Out of the Office:

- *Administrative Assistant:*
- *Office Clerk:*