



*Pownal Zoning Board of Appeals*

**APPLICATION FOR ADMINISTRATIVE APPEAL**

*To hear and decide where it is alleged there is an error in any order, requirement, decision or determination made by the Building Inspector, Code Enforcement Officer or the Planning Board.*

FEEES: \$250 application fee + \$130 advertising fee + \$20 administrative costs = **TOTAL DUE: \$400**  
*(With a favorable decision by the ZBA, the entire fee will be refunded to the appellant.)*

DATE: \_\_\_\_\_

**FILING THE APPLICATION:** *The application must be filed with the Town Clerk, including fees, within 30 days from when the initial decision was made.*

**ABUTTERS:** *Appellant is to provide the names and addresses of direct abutters to the property in question.*

NAME OF APPELLANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

NAME OF OWNER *(if different from appellant)* & ADDRESS \_\_\_\_\_

OWNER'S PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

*This appeal seeks relief from the decision made on \_\_\_\_\_ by the following relative to the application for a permit:*

- Code Enforcement Officer
- Building/Plumbing/Electrical Inspector
- Planning Board
- Other

*The appellant believes that*

- An error was made in the denial of the permit.
- The denial of the permit was based on a misinterpretation of the ordinance.
- There has been a failure to approve or deny the permit within a reasonable period of time.
- Other / please elaborate

*Please explain in detail the facts surrounding your appeal. Be as specific as possible so that the ZBA can give full consideration to your case. Use a separate piece of paper, if needed.*