

Capital Improvement Planning Committee

Minutes of the 2/22/2023 Meeting

The meeting was called at 6.33 pm.

Members present: Paul Schumann, Rodney Richard and Jan Pieter van Voorst van Beest.

Guest: Road Commissioner Matt Neilsen.

Paul Schumann announced that committee member Theresa Lofgren has resigned from the committee. The minutes of the January 25 meeting were reviewed and unanimously approved.

It was noted that, during the last meeting, when updating the numbers for the Public Safety Department some corrections had to be made.

The corrected replacement value numbers for the equipment updates should be as follows:

The Repeater system: From \$11,000 to \$ 12,000

Communications: From \$ 23,000 to \$ \$ 25,300

Air packs: From \$ 96,500 to \$ 99,300

Compressor: From \$ 60,000 to \$ 77,000

There was no public comment.

Paul Schumann noted that there were no significant updates about the progress of the "Future Facilities Committee"

Matt Neilsen was asked about the plan to refurbish truck # 2. If it is decided that this would happen, a new item on the schedule should be created, which would have to be approved by the Select Board. There was a discussion about the financial advantages of a 50K refurbishment of the truck versus early replacement. Matt stated that a refurbishment would extend the life of the truck through 2027 which is the projected year to replace the truck.

There was discussion about the replacement of the excavator as well and whether to include a new mulching head in the same item or to approach the mulching head as a separate item. If it is decided that the mulching head should be a separate item, a new line on the schedule needs to be created with the approval of the Select Board. Both items, the upgrade/replacement of truck #2 as well as the excavator replacement, will be deferred until financial justification can be shown before presentation to the select committee.

There was a discussion of the spread sheet, some of the plan assumptions were reviewed. After getting input from the Town Administrator it was decided that the Bond Interest rate, which is currently set at 3%, should be increased to 5 %. There was a motion made to adopt this issue, it was unanimously approved.

Paul Schumann made a presentation to the committee about the future appropriations and how they affect the plan.

After a discussion it was concluded by the committee that the scheduling of the appropriations for the near future looks sufficient to keep the increases of the annual appropriation at a gradual pace.

However, looking forward into the future, all the way to the year 2039 it shows that, if the appropriation does not increase at a somewhat elevated level, eventually major adjustments would have to be made

in a short time period. In order to avoid this the committee is recommending the increases for year 2-3-4 and 5 by \$4000 annually and increases by 5% after that for the next 10 years.

The committee made and approved a motion to make the appropriation for year one \$144,000.

The committee made and approved a motion to increase the appropriation by \$ 4000 for years 2-3-4 and 5.

The committee made and approved a motion to increase the appropriation smoothing for the 10 years after that by 5%.

These recommendations will be presented to the Select Board next Monday at the Select Board meeting of 2/27/2023.

It was noted by the committee that the current Reserve Account Balance is \$ 681 K. The committee plans to suggest to the Select Board to manage this surplus in a pro- active cash management program.

The next meeting was scheduled for March 29th.

The meeting was adjourned by 7.50 pm