

Capital Improvement Planning Committee

Minutes of the March 3rd (Zoom) Meeting

The meeting was called at 7 pm.

Members present: Andy Wyatt, Rodney Richard, Paul Schumann, Vianna DiGristina and Jan Pieter van Voorst van Beest.

Excused absence: Theresa Lofgren

Guests: Road Commissioner Dick Clarke, Fire Chief Jesse Peters, Select Board Member Andy O'Brien and Dick Hogue.

The minutes of the February 3rd meeting were unanimously approved as amended.

There was no public comment.

Selectmen's input: Andy O'Brien commented that the Select Board had voted to put the proposed Wheel Loader purchase on the spreadsheet.

Dick Clarke mentioned that he was trying to clarify the schedule and the financing for the planned work on the gravel roads. The committee decided that it would be appropriate to discuss this at a later time after the Select Board had clarified this matter.

Dick Clarke mentioned that he did not get any additional information yet on the status of the Sweetser Road Bridge but that the bridge was due for inspection in June and that at that time he'll have more information on the status of the bridge. He did not think that any action was currently needed on this subject.

He also told the committee that the town had been awarded a \$125K grant by the Maine Department of Environmental Protection. The committee welcomed this news and discussed how this money could be applied to the bond for the project. A final decision on this issue will be made at a later time.

The committee discussed the acquisition of the Wheel Loader with Dick Clarke. Dick presented a paper detailing much of the planned use of the loader showing the need for the acquisition. A decision will have to be made to determine if the acquisition will be financed through a straight purchase or through a "Lease to Own" option. The total cost of the machine is expected to be around \$ 170,000. After reviewing all the facts the committee unanimously approved to incorporate the item on the spreadsheet although a further decision will have to be made about which of the options to use for financing.

The committee also asked Mr. Clarke to clarify and simplify the cost clarification so that a clear and easy to understand argument and explanation can be made at the Town Meeting.

Paul Schumann volunteered to work on that with Dick Clarke.

Fire Chief Jesse Peters told the committee that he had just received a quote for the purchase of new Extrication Equipment for \$44,680 but that he expected to get a better price than that. He

is planning to obtain a few additional quotes and told the committee that the current replacement cost of \$ 42,000 in the plan should not be changed. The committee decided not to change the replacement value of this item.

The town did receive two proposals for updating the elevator in Mallett Hall. One quote was for the full hydraulic elevator modernization. This quote was for \$ 69,980. The other quote was for Motion Control Engineering Controller Replacement at a price of \$ 48,280.

The reason the town got the quotes was because the item is on the spreadsheet and is due this year for an update. The amount (last quoted in 2016) was for \$32,000. Because of the big increase the committee has asked Dick Hogue for advice. Dick retired from Otis elevator and has great familiarity with the elevator which he serviced during his time at Otis Elevator. His assessment and recommendation was that, because the elevator is in relatively decent shape and does not require an update right now, the town should put the amount for "Motion Control Engineering Controller Replacement" on the schedule so that in case there is a need for replacement, the town would have the money available. He told the committee that in case of a breakdown it may take a couple of weeks to get the parts to have repairs done. But, because the elevator is low use and eventual meetings that would require the use of the elevator can easily be scheduled downstairs, there should not be a need for immediate replacement. Paul Schumann made a motion to increase the amount for the elevator on the schedule from \$32,000 to \$ 48,280 and to increase the service life to 25 years. The committee's vote to approve was unanimous.

Paul Schumann then asked if Dick Hogue would be willing to keep the committee up to date on replacement costs for this project on an annual basis. Dick Hogue agreed to do this.

Next there were several votes to recommend entering this year's upcoming expenditures on the spreadsheet. The following items were approved by unanimous vote by the committee:

\$ 42,000 for expenditure on the Extrication Equipment

To expend \$ 170,000 for a Wheel Loader

To expend \$ 220,000 for replacement of a dump truck.

To enter \$ 251,000 for bonding the Poland Range Rd Multiplate project

It was decided to defer voting on a recommendation for appropriation into the capital reserve account.

The date for the next meeting was set for Tuesday March 9th at 5 pm.

The meeting was adjourned at 8.50 pm