

Capital Improvement Planning Committee

Minutes of the February 3rd (Zoom) Meeting (as amended)

The meeting was called at 6.30 pm. Members present: Andy Wyatt, Rodney Richard, Paul Schumann, Theresa Lofgren, Vianna DiGristina and Jan Pieter van Voorst van Beest
Guests: Chief Select Board Member Jonathan Morris, Andy O'Brian (Select Board) and Road Commissioner Dick Clarke.

A roll call was conducted and a quorum was established.
The minutes of the January 27th meeting were unanimously accepted as amended.
There was no public comment.

Dick Clarke presented three dealer quotes for the purchase of a wheel loader. There was a discussion of the three quotations. The most attractive one was for a slightly used Case loader for a total price of \$157,500 with a choice for financing of either 5 annual payments of \$32,702, or 6 annual payments of \$27,641 or 7 annual payments of \$23,814.

Paul Schumann was wondering if the annual payment cost should be in the Capital plan or in the operating budget.

After further discussion it was decided that the need and justification for a purchase was so far mostly anecdotal and that a cost benefit analysis is needed before a decision on purchase can be made. Jon Morris asked Dick Clarke to do such an analysis, so this can be presented to the committee during the next meeting.

Next the Sweetser Rd Bridge was discussed. The committee wondered which parts of the bridge will have to be replaced and what kind of service life can then be expected. The bridge supervisor of the Department of Transportation, Mr. McKenna, is expected to give Dick Clarke a cost analysis in which the cost and life expectancy of different parts of the bridge will be determined. It was decided to table this item until further and necessary information will be obtained.

There was a discussion about the replacement of the Mallett Hall elevator software and sensors. In 2016 the replacement cost of this item was determined to be \$ 32,000.

An updated estimate is needed and Andy O'Brian will contact Otis Elevator. The committee hopes to make a decision on this item during the next meeting.

Paul Schumann shared the updated plan schedule on the screen. The question whether the appropriation should stay at \$161,000 was discussed. After a review of the plan it was decided that, because of several steps taken last year, such as putting the cost of the Poland Range Rd Multiplate project in bonding and by changing the replacement dates of some of the trucks, it may be possible to lower the amount to \$ 150,000 and still keep the plan in decent shape. It was decided to finalize the decision on this during the next meeting.

The committee voted unanimously to remove the utility trailer off the spreadsheet pending approval by the Select Board.

The agenda for the next meeting was briefly discussed while the date for this meeting was set for March 3rd at 6.30 pm

The meeting was adjourned at 7.55 pm