

Town of Pownal
Select Board & Budget Committee Agenda
Monday, February 27, 2023 5:30 pm
Regular Meeting

- I. Call to Order
- II. Enter Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- III. Workshop
 - a. Air BnB/Short Term Rentals Ordinance
 - b. Victualer's Ordinance
 - c. Noise Ordinance
- IV. Pledge of Allegiance
- V. Accounts Payable & Payroll Warrant
 - AP Warrant # in the amount of \$
 - Payroll Journal # in the amount of \$.
- VI. Minutes of Previous Meeting
 - February 13, 2023 Meeting and Workshop
 - February 20, 2023 Executive Session
- VII. Public Comment – Non-Agenda Items
- VIII. Department Head Reports – Submitted Electronically

(Department head reports can be viewed on their respective website page(s))

 - Select Board
- IX. New Business
 - Budget Presentations
 - Public Safety
 - CIP
 - Solid Waste
 - Compensation
 - Revenues
 - RSU5 Vacancy
 - Open Space Penalty Acct 605
 - Foreclosure List
- X. Old Business
- XI. Correspondence
- XII. Any Other Business
- XIII. Enter Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- XIV. Adjournment

Town Administrator Report
February 27, 2023

The office has been a bit slower over the last couple weeks which has allowed us to work on organization projects. I continue to work on the FY24 budget with the final presentations happening on February 27th. The elevator overhaul continues to be worked on. Projected timeline for being in service is mid-March pending receipt of the final parts. I received word that the grant we applied for through the Cumberland County ARPA funds to replace the generator and improve the infrastructure for PCWA has gone through the first public hearing. Follow up questions have been sent and a second public hearing will be held within the next two weeks (date TBD.).

Other tasks worked on include:

- Drafting the monthly email
- Helping Kathy Hogue with the town newsletter
- Balancing the checking account
- Employee onboarding
- Test reporting to the 457-retirement account
- Attending the Feb 7 Future Facilities meeting
- Attending the Feb 7 Solid Waste and Recycling meeting
- Counter coverage while the Deputy Clerk attended trainings
- Facilitating the Keep Cumberland County Warm Program

We have been notified by the Secretary of State's office that the State will have no ballot in the June election so all tally forms, absentee applications etc. will be done in-house. I have started working on those so they are ready ahead of the busier time. This election will be for the Municipal Officers and the RSU5 Budget Referendum. Nomination papers for the Municipal Officers will be available on March 2. Absentee ballot applications will be available on March 13; however, we will not have the ballots on hand until mid-May.

Respectfully Submitted,
Becky Taylor-Chase
Town Administrator