

Pownal Comprehensive Plan Committee Meeting

October 13, 2020

6:30pm @ Mallett Hall

Present: Coren Wheeler, Joan Mueller, Christine Watson, Russ Schmidt, Susan Peters, Adam Haynes (All via Zoom). Excused: Kathy Hogue, Heidi Curry. Absent: Jon Morris

1. The meeting was called to order at 6:30 pm. The minutes of September 29, 2020 were unanimously approved.
2. It was requested that we add a name and date on the documents (in the header) as well as in the document name.
3. Land use: Russ is creating two documents- the one we have already received is existing land use; he will be creating future land use by reviewing all of the sections and weaving in how we want land use to happen. It was confirmed that we are not removing goals and strategies from individual sections but will also be adding them to the front 'executive summary'. Marcia and Kathy would like to pull together all of the sections with a table of contents to aid in the editorial process. There was discussion, most initially wanted to stick with review of individual sections. In particular, there was concern that we have not captured all edits, for example Susan has been editing sections without necessarily submitting them and she does not want to lose that work. She presented an idea to keep track of the individual sections. There was also concern about losing individual edits and comments. Using google docs is an effective way to capture all comments and edits. Everyone will need to set up a gmail account in order to access google docs. Everyone present did not have a problem with that. There was also frustration that we have not established a format. It was finally decided that Kathy and Marcia can put all sections in one document with table of contents. Each section can still be reviewed individually. We – especially Russ since he will be using all sections for future land use section- can decide what we are still missing. Joan mentioned that the 50 ways to update your comprehensive plan suggested a 100-page limit. The Economics Section was opened up as an example. There was discussion of how to present survey results- table, figure, simplify? It was decided to quote survey questions exactly. There was discussion of whether the entire survey results should be available in toto as appendix or just available. It was agreed that we don't want to have to search multiple places for information (i.e. refer to an appendix for example). There was discussion on whether to combine like survey categories such as agree and strongly agree. It was decided we should keep the results "as is". However, it was decided to split number and percent into separate columns, which can easily be done in MS word. Adam likes to see both the number and percent in employment.

Russ talked to Will regarding the growth area, either as a formal designated growth area or informal 'village center' and exemption. Will thought our approach was valid. Russ discussed with Tom at State Planning and after looking at a map of our Town, he also agreed it was a good approach.

Next meeting Adam will hold a tutorial on using google docs. We will be able to toggle between the zoom screen and our computer using 'alt tab' to switch between screens. Adam wondered if we should hire someone to format the document and make consistent and

readable. Marcia wondered if we also need someone to ensure it makes sense as a planning document for the future of the Town. Joan wondered if we should bring Will in right now in terms of formatting and Marcia felt later would be better when we have developed goals and strategies. Russ thought both important but not sure how much we can engage Will. Susan thought we should really decide what we want from him and find out if it's what he can give. Joan had computer issues so has lost some emails. Kathy and Marcia will need to figure out which are the latest sections and send them to Joan and Adam; Adam will put in google folders. Kathy and Marcia will pull together all of the sections into one document. They need to resolve the different editing processes used (Kathy- changes in red; Marcia- track changes). Susan would like us to use her work email address in the future sbriggs@llbean.com. Ideally at the next meeting we should be able to review a section or two. It was decided to review sections as we had planned in previous meetings: Existing Land Use, Housing and Economics in that order.

Respectively submitted,

Marcia Bowen

MEETINGS WILL BE HELD THROUGH ZOOM, 6:30PM AS FOLLOWS:

October 27
November 10
November 24
December 8

Committee Members:

*Marcia Bowen, Adam Haynes, Kathy Hogue (Chair), Jon Morris (Selectman),
Joan Mueller, Susan Peters, Russ Schmidt, Christine Watson, Coren Wheeler*