

*Pownal Comprehensive Plan Committee Meeting*

October 27, 2020

6:30pm @ ZOOM

Present: Coren Wheeler, Joan Mueller, Christine Watson, Russ Schmidt, Susan Peters, Adam Haynes, Kathy Hogue. (All via Zoom). Excused: None

AGENDA

1. The meeting was called to order at 6:34. The minutes of October 13, 2020 were unanimously approved.
2. Adam introduced us to our Google Docs drive. He has sent an invitation and a number of people successfully were able to access the documents. He demonstrated how to minimize the zoom window so that one can also view the google document. The advantage of google docs is that we only need to upload the documents once and then all can work collaboratively in the same document with all changes saved. A key thing to remember is to open the document with “open with google docs”.
3. Completion of document / set goals: Marcia created one document of all of the sections; Kathy has added to it. She created a DRAFT Table of Contents with all sections and their status. Everyone agreed that we should work in the one main document (PCP.doc) rather than individual sections. Joan thought we might put Education after Town Government since it is the biggest budget item. Joan wondered about alphabetizing sections. Coren wondered if needed a complete history in the document. The Executive Summary is its own section. Susan wondered about how we decide on which edits to accept. Joan needs to add the Goals and Strategies to Education. The biggest effort will need to be to finalize the goals and strategies. These will be in the individual sections and in the Executive Summary. Focusing on the Goals and Strategies rather than wordsmithing will be the best use of our time. We can try for the first four sections for the next meeting. Everyone should read the section and be ready to discuss Goals and Strategies for the first four sections: Population, Economics, Housing and Growth, and Natural Resources. Coren will get Goals and Strategies done for Housing and Growth.  
Joan wondered if we had decided how to present survey results. Susan said we had decided to present survey results. Kathy said that the survey represents only a portion of the Town. Joan said we had made a good effort and the respondents represent a strong proportion of the Town. The public participation section will also describe the outreach effort and the number of survey respondents.  
Susan clarified that we should not have to be emailing documents around but instead just upload to google docs. We agreed to continue to meet on the second and fourth Thursday to get this done!

The meeting was adjourned at 7:50.

Respectively submitted,

*Marcia Bowen*

MEETINGS WILL BE HELD s ZOOM, 6:30PM AS FOLLOWS:

November 10  
November 24  
December 8

*Committee Members:*

*Marcia Bowen, Adam Haynes, Kathy Hogue (Chair), Jon Morris (Selectman),  
Joan Mueller, Susan Peters, Russ Schmidt, Christine Watson, Coren Wheeler*