

Town of Pownal
Planning Board Minutes
Wednesday, July 1, 2020
Mallet Hall
7:00pm

Members present: Matt St. Cyr, John Bowden, Christine Watson, Matt Altieri, Town Planner Tony Dater and secretary Molly White.

Members Absent: Jesse Peters, Gabe DiGristina and Heidi Curry.

Guests: Nicole and Griffin Day

- I. Call to order – 7:04pm by Chair
- II. Secretary's Report
John moved, seconded by Christine to approve the minutes from June 17, 2020 as written.
Discussion: None. Yes-3. No-0.
- III. Old Business
Nicole and Griffin Day came to get final approval of their amended subdivision plan that was originally submitted back in Fall of 2019. At that time the Board needed the Day's to submit updated deeds reflecting the proposed split. The board received the necessary deeds and reviewed the checklist a final time to ensure nothing was missed. It was determined however that they did not have enough copies of the plans, two copies were present but four are required, one of which needing to be on mylar paper. John moved, seconded by Matt, to approve the plans as presented and once the correct number of copies are brought to the Town Office, the members present will officially sign them. Discussion: None. Vote: Yes-3. No-0.
- IV. Any Other Business
Christine took the time to redraft the subdivision application as well as both minor and major subdivision checklists. Her edits both rearranged the material to help the sequence of questions easier to follow as well as added certain clarifying questions or requirements that will be beneficial to the Planning Board during the subdivision application process. As a group they made a few minor changes to the proposed new application and checklists and decided to review them one more time at their next meeting with intention of approving them for immediate use.
Discussion of the proposed Rural Character Preservation Ordinance and the Architectural Design Ordinance were tabled for the next meeting.
- V. Next Meeting Agenda
Review and finalize updated Subdivision Application and checklists
Michelle Harrison of Grey Ghost Construction for the Elmwood Rd Major Subdivision
Review of proposed new ordinances
- VI. Adjourn – 9:15pm

The Planning Board would like to acknowledge the passing of previous member, Matt Chipman. They thank him for his time and service to the board and the Town of Pownal.

Respectfully submitted,
Molly White, Secretary