

Town Administrator Report
July 22, 2024

The month of June is a busy month for the Town Office. We facilitated the State Primary, Municipal Election and 2 School ballots on June 11th. This year's recruitment of election workers brought many new volunteers to work with our experienced crew. We are fortunate to have such a great staff and the election day went smoothly. On June 17th, we facilitated the annual town meeting. We had over 90 residents attend the meeting. There is a full recording of the meeting available on the Town's YouTube channel (link is on the town's website) and minutes are being typed and will be available soon. From then we prepared to close the fiscal books and did so on June 27th. June also sees an increase in car registrations and is the final installment for taxes, so the counter traffic is busier than normal. It certainly made the time fly right by for us here in the office!

July starts the new fiscal year, and we dove right in getting projects off the ground. One project was to provide a town cell phone to the Road Commissioner for communications. We have changed this on the website. Please update your contact information and replace the number with the new number (207-800-6923). We also established pownalmaine.org emails for all board and committees. Those emails have been activated and posted on the website. This will make for better communication between residents and the committees. With the approval of the part-time IT Officer position, I have had a great response to the ad. Selected candidates are being scheduled for an interview next week. We have been working on lining up the contractors for the office renovations and expect to see that work commence in August.

Aside from those, we continue to the final work from the June 11th election and will be starting to prepare for the November Presidential election. Absentee applications will be available on or around August 5th. As we receive more information, we will get it posted on the website.

As we move towards the automated trash service, we have devoted a lot of time to working with Casella and answering questions from residents. As a reminder, the new automated service begins on July 26th.

Other items of focus have been:

- Checkbook reconciliation
- AP Warrant processing
- Electronic Sign project
- PCWA Generator project
- Town Insurance renewal
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Respectfully,
Becky Taylor-Chase
Town Administrator