



Town of Pownal, Maine
Annual Town Meeting Warrant
Fiscal Year July 1, 2019 – June 30, 2020

To: Kim Best, a resident of the Town of Pownal, in the County of Cumberland, and the State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Pownal, Maine qualified by law to vote in town affairs, to assemble at the Pownal Elementary School located in Pownal, Maine on Monday, the 17th of June A.D. 2019 at 7:00 o'clock in the evening, then and there to act upon Articles 1 - 43 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote June 17, 2019 from 7:00 PM to close of the meeting.

ARTICLE 1: To elect a Moderator by written ballot to preside over said meeting.

ARTICLE 2: To see if the Town will vote to adopt the Maine Moderators Manual as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

NOTE: The Maine Moderator's Manual is the current guideline used by the Moderator presiding at Pownal's Annual Town Meetings. Article 2 is a housekeeping matter to ensure procedural process.

ARTICLE 3: Shall the Town vote to enact an ordinance entitled Town of Pownal Local Food Sovereignty & Self-Governance Ordinance as shown in Exhibit A.

Selectmen recommend approval.

ARTICLE 4: Shall the Town vote to enact an ordinance entitled Town of Pownal Building and Property Maintenance Ordinance as shown in Exhibit B.

Selectmen recommend approval.

ARTICLE 5: Shall the Town vote to amend the ordinance entitled Town of Pownal Compensation Policy as shown in Exhibit C.

NOTE: This article is also contingent on Articles 25 & 29 passing as the General Government budget and the Public Works budget have been presented to reflect the change of the Compensation Package for Town Employees.

Selectmen recommend approval.

ARTICLE 6: Shall the Town vote to amend the following Ordinances: Addressing & Road Naming Ordinance, Animal Control and Welfare Ordinance, Adoption of Issuing Electrical Permits, Emergency Management Ordinance, Fire and Rescue Department Ordinance, Impact Fee Ordinance, Article 1 Introduction, Maine Uniform Building and Energy Code (MUBEC), Plumbing Systems & Subsurface Waste Water Disposal System Ordinance, Article 8 Public and Private Roads Ordinance, Wireless Telecommunications Facilities Ordinance, Public Right of Way Ordinance and Excavations in Public Right of Ways, Single Lot Ordinance, Solid Waste Collection and Disposal Ordinance, Article 6 Subdivision Ordinance, and Article 3 Zoning Ordinance to change the term Board of Selectmen to the term Select Board and Administrative Assistant to the term Town Administrator as they are referenced in these ordinances.

Selectmen & Planning Board recommend approval.

ARTICLE 7: Shall the Town vote to amend the ordinances entitled **Article 1, Introduction** as shown in Exhibit D #1.

Planning Board recommend approval.

ARTICLE 8: Shall the Town vote to amend the ordinances entitled **Article 2, Definitions** as shown in Exhibit D #1.

Planning Board recommend approval.

ARTICLE 9: Shall the Town vote to amend the ordinance entitled **Article 3, Zoning Ordinance** as shown in Exhibit D #2.

Selectmen & Planning Board recommend approval.

ARTICLE 10: Shall the Town vote to amend the ordinance entitled **Article 5, Single Lot Ordinance** as shown in Exhibit D #3.

Planning Board recommend approval.

ARTICLE 11: Shall the Town vote to amend the ordinance entitled **Article 6, Subdivision Ordinance** as shown in Exhibit D #4.

Planning Board recommend approval.

ARTICLE 12: Shall the Town vote to amend the ordinance entitled **Article 8, Public and Private Roads Ordinance** as shown in Exhibit D #5.

Planning Board recommend approval.

ARTICLE 13: To see if the Town will vote to oppose the Central Maine Power (CMP) New England Energy Connect (NECEC) 145 Mile Hydro-electric Transmission Line Project from Quebec border through the State of Maine.

Citizen's Initiative recommend approval.

ARTICLE 14: To see if the Town will vote to authorize the Selectmen to submit a letter of opposition to: Central Maine Power (CMP) New England Clean Energy Connect (NECEC), Maine Public Utilities Commission, Maine Department of Environmental Protection, and Maine Land Use Planning Commission; on behalf of the Inhabitants of the Town of Pownal in the event that Article 13 is passed with a YES vote.

Citizen's Initiative recommend approval.

ARTICLE 15: To see if the Town will establish the Royal River Snowmobile Club and the Tri-Town Penguins Snowmobile Club as the two operating snowmobile clubs in the Town of Pownal or see what action the Town will take.

Selectmen recommend approval.

ARTICLE 16: To see if the Town will vote to allocate funds received from the registration of snowmobiles to Town established snowmobile club(s) for the purpose of maintaining their snowmobile trails to be open to the use of the public.

Explanation: It is a state mandate that the snowmobile registration money must be appropriated annually by the Town for whatever purpose it desires. If all or part of it is appropriated to a snowmobile club, one of the conditions of that appropriation must be that the club's trails are open to public use. Otherwise, it would be an illegal appropriation of public funds for a private group.

Selectmen recommend approval.

ARTICLE 17: To see if the Town will vote to raise and appropriate up to **\$12,500.00** from the **Capital Projects Fund** to move Public Safety dispatch services.

NOTE: This is for moving dispatch services from Brunswick to Cumberland County.

CIP Committee, Budget Committee & Fire Chief recommend approval.

ARTICLE 18: To see if the Town will raise and appropriate **\$2,000.00** for the **Recreation Committee**, or see what action the Town will take.

NOTE: This is a start-up fund for Pumpkin Fest 2020.

Selectmen recommend approval.

ARTICLE 19: To see if the Town will vote to raise and appropriate **\$4,645.69** for the Pownal Center Water Association Fund (Sinking Fund), or see what action the Town will take.

Selectmen recommend approval.

ARTICLE 20: To see if the Town will vote to raise and appropriate **\$500.00** for the Town Owned Land Stewardship fund, or see what action the Town will take.

Selectmen recommend approval.

ARTICLE 21: To see if the Town will vote to authorize the transfer of **\$4,500.00** from the Town's fund balance to be set aside in a committed fund balance account to be expended for the purpose of providing the property tax assistance, in accordance with the Town's Property Tax Assistance Ordinance, or see what action the Town will take.

Selectmen & Budget Committee recommend approval.

ARTICLE 22: To see if the Town will vote to expend **\$8,000.00** from the dedicated **Impact Fee Open Space Funds** for the use of Surveying Town Owned Land, or see what action the Town will take.

NOTE: The Open Space Impact Fee account balance as of May 20, 2019 is \$12,093.00. This is for the survey of Town owned parcels: Map 2 Lots 30, 31-32. Accts 891 & 862.

Selectmen recommend approval.

ARTICLE 23: To see if the Town will vote to expend **\$402.00** from the dedicated **Impact Fee Recreation Funds** for a park bench at the Elmwood Cemetery, or see what action the Town will take.

NOTE: \$402.00 must be expended out of Recreation by June 2020 otherwise that money will be given back to the property owners that paid the fee.

Selectmen recommend approval.

ARTICLE 24: To see if the Town will vote to raise and appropriate **\$153,000.00** for the **Capital Project Fund**, or see what action the Town will take.

Budget Committee & CIP Committee recommend approval.

ARTICLE 25: To see if the Town will vote to raise and appropriate **\$305,982.00** for General Government, or see what action the Town will take.

General Government	Budget FY 2019	Request FY 2020	Difference	Percent
General Government	\$83,303.00	\$83,790.00	\$487.00	.58
Technology	\$15,000.00	\$18,000.00	\$3,000.00	20.0
Animal Control	\$2,700.00	\$2,700.00	-	-
Planning Board	\$4,150.00	\$4,150.00	-	-
Compensation	\$180,793.00	\$197,432.00	\$16,639.00	9.2
TOTAL	\$285,946.00	\$305,982.00	\$20,126.00	7.04

NOTE: This article is contingent on ARTICLE 5 passing. Should ARTICLE 5 fail the amended appropriation amount will be: \$294,797.00.

Selectmen & Budget Committee recommend approval.

ARTICLE 26: To see if the Town will vote to raise and appropriate **\$9,850.00** for Social Services, or see what action the Town will take.

Social Services	Budget FY 2019	Request FY 2020	Difference	Percent
General Assistance	\$4,000.00	\$4,000.00	-	-
Freeport Community Services	\$4,500.00	\$4,500.00	-	-
Through These Doors	\$1,000.00	\$1,000.00	-	-
Teen Port Center	\$350.00	\$350.00	-	-
Total	\$9,850.00	\$9,850.00	0.00	0.00%

NOTE: Through These Doors is the former Family Crisis Center. They have changed their name.

Selectmen & Budget Committee recommend approval.

ARTICLE 27: To see if the Town will vote to raise and appropriate **\$21,977.00** for Mallett Hall, or see what action the Town will take.

Mallett Hall	Budget FY 2019	Request FY 2020	Difference	Percent
Maintenance	\$14,452.00	\$14,477.00	\$25.00	.17
Life Safety	\$2,000.00	\$2,100.00	\$100.00	5.00
Utilities	\$5,100.00	\$5,400.00	\$300.00	5.88
Total	\$21,552.00	\$21,977.00	\$425.00	1.97

Selectmen & Budget Committee recommend approval.

ARTICLE 28: To see if the Town will vote to raise and appropriate **\$128,248.00** for Public Safety, or see what action the Town will take.

Public Safety	Budget FY 2019	Request FY 2020	Difference	Percent
Public Safety	\$28,305.00	\$33,350.00	\$5,045.00	17.82
Administration	\$2,788.00	\$4,132.00	\$1,344.00	48.21
Compensation	\$39,873.00	\$37,961.00	(\$1,912.00)	(4.80)
Buildings	\$12,102.00	\$12,102.00	-	-
Operations	\$43,307.00	\$40,703.00	(2,604.00)	(6.01)
TOTAL	\$126,375.00	\$128,248.00	\$1,873.00	1.48

Selectmen & Budget Committee recommend approval.

ARTICLE 29: To see if the Town will vote to raise and appropriate **\$730,097.00** for **Public Works**, or see what action the Town will take.

Public Works	Budget FY 2019	Request FY 2020	Difference	Percent
Facilities Maintenance	\$11,270.00	\$12,270.00	\$1,000.00	8.87
Winter Roads	\$101,705.00	\$102,705.00	\$1,000.00	.98
Compensation	\$252,249.00	\$278,527.00	\$26,278.00	10.42
Fleet Maintenance	\$26,600.00	\$29,900.00	\$3,300.00	12.41
Fuel	\$31,500.00	\$31,800.00	\$300.00	.95
Road Maintenance	\$264,255.00	\$268,600.00	\$4,345.00	1.64
Supplies	\$1,000.00	\$2,100.00	\$1,100.00	110.00
Administrative	\$4,135.00	\$4,195.00	\$60.00	1.45
TOTAL	\$692,714.00	\$730,097.00	\$37,383.00	5.40

NOTE: This article is contingent on ARTICLE 5 passing. Should ARTICLE 5 fail the amended appropriation amount will be: \$706,907.00

Selectmen & Budget Committee recommend approval.

ARTICLE 30: To see if the Town will vote to raise and appropriate **\$105,170.00** for **Solid Waste**, or see what action the Town will take.

Solid Waste	Budget FY 2019	Request FY 2020	Difference	Percent
EcoMaine Fees Waste	\$15,350.00	\$17,000.00	\$1,650.00	10.75
EcoMaine Fees Recycling	\$0	\$4,900.00	\$4,900.00	100.00
Solid Waste Hauling	\$74,218.00	\$76,370.00	\$2,152.00	2.90
Septic Contract	\$250.00	\$250.00	-	-
Metal Collection Day	\$250.00	\$250.00	-	-
PAYT Bags	\$6,400.00	\$6,400.00	-	-
Total	\$96,468.00	\$105,170.00	\$8,702.00	9.02

NOTE: Due to high contamination levels for recycling EcoMaine will now be charging for a recycling tipping fee.

Selectmen & Budget Committee recommend approval.

ARTICLE 31: To see if the Town will vote to raise and appropriate **\$4,150.00** for **Pownal Center Water Association**, or see what action the Town will take.

PCWA	Budget FY 2019	Request FY 2020	Difference	Percent
Town Expense	\$11,150.00	\$3,150.00	(\$8,000.00)	(71.75)
Utilities	\$1,000.00	\$1,000.00	-	-
Total	\$12,150.00	\$4,150.00	(\$8,000.00)	(65.84)

Selectmen & Budget Committee recommend approval.

ARTICLE 32: To see if the Town will vote to raise and appropriate **\$4,000.00** for **Cemeteries**, or see what action to the Town will take.

Cemeteries	Budget FY 2019	Request FY 2020	Difference	Percent
Compensation	\$3,200.00	\$3,200.00	-	-
Town Expense	\$800.00	\$800.00	-	-
Total	\$4,000.00	\$4,000.00	0.00	0.00%

Selectmen & Budget Committee recommend approval.

ARTICLE 33: To see if the Town will vote to raise and appropriate **\$350,509.00** for **Debt Service and Other Obligations**, or see what action the Town will take.

Debt Service	Budget FY 2019	Request FY 2020	Difference	Percent
2007 Road Bond	\$72,499.00	\$70,123.00	(\$2,376.00)	(3.28)
2011 Road Bond	\$91,454.45	\$89,674.00	(\$1,782.00)	(1.95)
Grader Lease	\$21,377.00	\$21,377.00	-	-
2016 Road Bond	\$171,225	\$169,335	(\$1,890.00)	(1.10)
Total	\$356,557.00	\$350,509.00	(\$6,048.00)	(1.70)

Selectmen & Budget Committee recommend approval.

ARTICLE 34: To see if the Town will vote to accept and apply **\$573,319.00** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation.

Revenues	Budget FY 2019	Request FY 2020	Difference
Cable Franchise Fee	\$10,735.00	\$11,807.00	\$1,072.00
Automobile Excise	\$322,000.00	\$304,023.00	(\$17,977.00)
Boat Excise	\$900.00	\$900.00	\$0.00
IF & W Agent Fees	\$500.00	\$1,000.00	\$500.00
Clerk Fees	\$180.00	\$207.00	\$27.00
Vital Statistic Fees	\$1,400.00	\$1,226.00	(\$174.00)
Copy/Fax Fee	\$1,500.00	\$96.00	(\$1,404.00)
Veterans Reimbursement	\$1,235.00	\$1,235.00	\$0.00
Lien Costs	\$600.00	\$700.00	\$100.00
Interest – Real Estate	\$7,000.00	\$7,300.00	\$300.00
BMV Agent Fees	\$4,200.00	\$4,900.00	\$700.00
State Park Fees	\$1,900.00	\$1,900.00	\$0.00
CEO Permits	\$11,000.00	\$16,800.00	\$5,800.00
Checking Interest	\$1,800.00	\$2,000.00	\$200.00
ACO Fees	\$300.00	\$300.00	\$0.00
ACO Late Fees	\$225.00	\$225.00	\$0.00
Subdivision App Fees	\$200.00	\$200.00	\$0.00
MDOT Road Assistance	\$34,984.00	\$35,000.00	\$16.00
From Fund Balance	\$20,000.00	\$4,500.00	(\$15,500.00)
From Undesignated Fund	\$21,249.00	\$0.00	(\$21,249.00)
Mallett Hall Rental	\$400.00	\$400.00	\$0.00
Solid Waste Bag Sales	\$21,622.00	\$28,600.00	\$6,978.00
State Revenue Sharing	\$75,000.00	\$65,000.00	(\$10,000.00)
Homestead Exemption	\$78,000.00	\$85,000.00	\$7,000.00
Total Revenues	\$616,930.00	\$573,319.00	(\$43,611.00)

And further to see if the Town will authorize the Board of Selectmen and Town Treasurer to accept any additional revenues or funds and expend any other revenue from the State, Federal, local and private sources for the support of the Town that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.

Selectmen & Budget Committee recommend approval.

ARTICLE 35: To see if the Town will vote to authorize the Board of Selectmen and the Town Treasurer, on behalf of the Town to accept any gifts, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, which have not been listed in any of the previous articles, if the Board of Selectmen determines that the gifts, donations or pass-through funds and their purposes are in the best interest of the Town.

Selectmen recommend approval.

ARTICLE 36: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the town will take.

Explanation: It is not projected that the town's budget will exceed tax levy limits established by State law, but as a preventative housekeeping action it is recommended the Town vote to approve Article 36. By State Law, the vote on this article must be by written ballot.

Selectmen recommend approval.

ARTICLE 37:

- 1) To see if the Town will vote to set **September 15, 2019, December 15, 2019, March 15, 2020 and June 15, 2020** as the dates one which one quarter of taxes shall be due and payable and to charge **interest** at the rate of nine percent (**9.00%**) per year computed on a daily basis on any portion of the installment dues that remains outstanding as of September 16, 2019, December 16, 2019, March 16, 2020 and June 16, 2020.
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections.

NOTE: This item is required by state law at each Annual Town Meeting, in order to collect any prepayments for taxes paid prior to the commitment of said taxes.

Selectmen recommend approval.

ARTICLE 38: To see if the Town will vote to set 0% as the rate to be paid by the Town on abated taxes pursuant to M.S.R.A. Title 36, Section 506-A.

Selectmen recommend approval.

ARTICLE 39: To see if the Town will vote to authorize the Board of Selectmen to transfer not more than 3% of the Town's budgeted expenditures between budget line items provided that the Town's total budgeted expenditures shall not be increased.

Selectmen recommend approval.

ARTICLE 40: To see if the Town will vote to authorize the transfer of any unexpended balances to the carry forward account and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2020, to be taken from that account.

Selectmen recommend approval.

ARTICLE 41: To see if the Town will authorized the Board of Selectmen and the Town Treasurer, on behalf of the Town, to rent, sell or otherwise dispose of any parcel of real estate or any portion thereof acquired by the Town of Pownal between July 1, 2019 and June 30, 2020 for non-payment of taxes thereon, on such terms as they deem advisable.

Selectmen recommend approval.

Given unto hands this 20th day of May 2019 at Pownal, Maine

Select Board

Jonathan Morris George Anderson Jr. Shawn Bennett

A true copy of the warrant.

Attest: _____, *Melissa Henes, Town Clerk*

RETURN OF THE WARRANT

Pownal, Maine _____, 2019

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town qualified as herein expressed, to meet at said time and place, and for purposes therein named, by posting an attested copy of said warrant at the Town Office, Short Stop, Pownal Post Office in said town, being public and conspicuous places in said town, on the ___ day of May, 2019, being at least seven days before the meeting.

Kim Best, Resident