

APPLICATION

for a Proposed New Telecommunication Tower or Other Structure

From the Town of Pownal Planning Board per the
REGULATION OF WIRELESS TELECOMMUNICATIONS FACILITIES ORDINANCE

Name of Applicant: (print): _____
(Submit Authorized Agent letter if applicant is not the property owner)

Business Name: _____

Mailing address: _____

City or Town: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Proposed new tower or other structure location: Property owner(s): (print): _____

Street address in Pownal of new tower/structure site: _____

Map/Lot: ____/____

Right, Title or Interest in the property by Applicant (or owner): [deed, P&S or lease agreement]

PART A - PROOF OF INABILITY TO CO-LOCATE

REQUIRED SUBMISSIONS

3.1 At time of formal application submittal (to the Town Clerk or Planning Board Secretary), the applicant shall pay an application fee of \$2,000 for a new tower or new structure application.

PROOF OF INABILITY TO CO-LOCATE PROPOSED TELECOMMUNICATION FACILITY

3.6 INFORMATION REQUIRED. In addition to all other applicable application requirements (see Sections 3.8, 3.9 3.10 as applicable), the applicant must provide in the application the following:

3.6.1 NOTICE TO OTHER TOWER USERS IN TOWN

- ____ (1) Copy of letter to all other tower users and telecommunication providers in Pownal re: *applicant's siting needs and co-location requirements (attach copy of letter)*
- ____ (2) List of names/addresses of the other telecommunications providers in Town (attach list)
- ____ (3) Statement under oath that letters were sent to all other telecommunications providers in Town (attach copy of attested statement)
- ____ (4) Copies of the written responses back to the applicant from all the other telecommunications providers in Town (attach copies of all response letters).

3.6.2 CERTIFICATION OF INABILITY TO CO-LOCATE.

Applicant must submit evidence that existing or previously approved towers or other structures cannot accommodate the telecommunications equipment proposed for the proposed tower or other new structure. Such evidence may include:

- ____ (A) Planned equipment would exceed structural capacity of existing or approved towers or structure considering the existing and approved use of those towers or structures; and existing or approved towers or structures cannot be reinforced to accommodate planned new equipment. (attach evidence)
- ____ (B) Proposed equipment would cause electromagnetic frequency interference with other existing or planned equipment and the interference cannot be prevented. (attach evidence)
- ____ (C) Existing or approved towers or structures do not have space on which proposed equipment can be placed so it can function effectively. (attach evidence)
- ____ (D) Other documented reasons that make it technically or financially infeasible to place proposed equipment by the applicant on existing or approved towers or other structures. (attach evidence)
- ____ (E) Applicant must assess whether another tower or structure could be changed to accommodate the proposed tower or structure and describe the means and projected costs of shared use of the existing or approved tower or structure. (attach assessment study(ies))

3.7 Commitment of User Required. Evidence of a commitment from a duly licensed entity to use the tower or structure within 6 months of its completion to provide wireless telecommunication services. Proof of financial capacity to build, maintain and remove the proposed tower or structure must also be submitted.

DECISION and SIGNATURES on INABILITY TO CO-LOCATE

1. Signature of Applicant: _____ Date: _____
Printed: _____

2. Applicant CANNOT co-locate telecommunications equipment on another tower, building or other structure: Accepted by Planning Board: ___(Yes) ___(No)

Documentation of Planning Board's decision on co-location requirement.

Signature of Chairperson: _____ Date: _____

Printed: _____

Member Signature: _____

Member Signature: _____

Member Signature: _____

Member Signature: _____

PART B - APPLICATION FOR INSTALLATION OF NEW TOWER OR STRUCTURE

ORDINANCE REQUIREMENTS

1.5 The Applicant is required to also submit to the Planning Board an application for a Site Plan Review Ordinance permit. The Board may allow the telecommunications site plan and the regular site plan to be combined within one unitary application.

7.3 Prior to submission of an application, an applicant may request an informal review of the application by the Planning Board to determine its compliance with Pownal regulations.

FOR ALL NEW TOWER OR STRUCTURE APPLICATIONS (as applicable)

3.5.2 SITE PLAN

Two copies of the tower application site plan at a scale sufficient for review but not more than 50 feet to the inch for the actual tower location and showing:

- _____ (A) Owner's name, address, signature.
- _____ (B) Names and addresses of all abutting property owners. - *Add language from Sub D in checklist*
- _____ (C) Sketch map (aka location map) showing general location of the site within Pownal.
- _____ (D) Boundaries of all contiguous properties under control of owner or applicant whether all or part is being developed at this time.
- _____ (E) The zoning classification of the property.
- _____ (F) Location of all existing and proposed buildings (size and height) access points, driveways, sidewalks, parking spaces, loading areas, open spaces, large trees, open drainage courses, service areas, and easements. Copies of any proposed or existing easements, covenants, deed restrictions.
- _____ (G) Location of all buildings, roads and driveways within 200 feet of subject parcel.
- _____ (H) Location of all existing and proposed towers (and their heights) in Pownal and within one (1) mile. Evidence of lack of antenna space on all identified towers (except where tower access has been denied); identification of all alternative structures (e.g. steeples) and sites that have been investigated as alternatives to constructing a new tower. (attach evidence; can be applicant's Co-Location Application)

3.5.3 Building plans showing construction detail of tower and ancillary buildings.

- _____ (A) Elevation, cross-sectional (silhouette) of the proposed facility showing scale, measurements, front, side and rear, fencing, support system for transmission cables, control panels, antennae, existing structures and trees. Reference any reduction or elimination of visual obtrusiveness of proposed facility. Include study of tower visibility within three (3) miles of the tower.
- _____ (B) Detail of tower attachment to base or structure e.g. guy wires. Measurements and elevations of host structure.
- _____ (C) Details of all accessory structures: buildings, parking areas, utilities, gates, access roads.

- _____ (D) Certification from a Maine registered professional engineer that proposal would not interfere with established public safety telecommunications.
- _____ (E) Written approval from all applicable State and Federal agencies: FAA, FCC, others; with any conditions of approval.
- _____ (F) Inventory of all provider's existing and approved towers, antennas or sites within Pownal and surrounding towns where such facilities are proposed to be used in conjunction with the facility herein being applied-for. Provide service area maps or network maps of applicant's existing and proposed facilities in Cumberland and Androscoggin Counties.
- _____ (G) Site photos showing vegetation, existing and adjacent structures and views of and from the site. Topography and land uses on the proposed parcel and abutting properties.
- _____ (H) Landscaping plan showing screening, fencing, planting area, plants, retained trees and shrubs.
- _____ (I) Identify any other telecommunication facilities existing or proposed on the site.
- _____ (J) A visual analysis study of the site including an assessment of the cumulative impacts of the proposed and other existing telecommunications facilities; all feasible visual mitigation measures of the proposed telecommunication service (facilities).

3.8 Capacity and Safety of proposed equipment.

- _____ Information on the general capacity of the tower; assurance that ANSI standards would be met.

3.9.A New towers or structures taller than 100 feet

- _____ A proposed new tower or structure taller than the maximum height permitted for a single user must include evidence that the tower could structurally support a minimum of three (3) antenna arrays for co-location purposes).

3.9.B Adequate structural support.

- _____ Evidence of adequate structural support to accommodate any proposed additional arrays.

3.9.C Technical report.

- _____ A report from a Maine registered professional engineer that describes: the tower or structure; the technical reasons for tower design and capacity; numbers, types and volume of antenna(e) accommodatable; basis of capacity calculations.

3.10 Professional certification.

- _____ Certification from a Maine registered professional engineer that building, pole-mounted or tower facilities could withstand maximum forces of wind, earthquakes and ice/snow loading when fully loaded with antennae, transmitters, other equipment and camouflaging per submitted plan.

Engineering Standards

- 4.5 Submit all applicable engineering standards.

Location Standards

4.10 - 4.13 Submit all applicable location standards.

Design Standards

4.18 - 4.19 Submit all applicable design standards.

7.1 NOTE: Before taking final action on any telecommunication site plan application the Planning Boards must hold a public hearing to afford the public the opportunity to comment on the application. Abutting property owners shall be notified by mail.

7.4 NOTE: A copy of an approved tower or structure application is required to accompany an application for a building permit for a tower or structure from the Pownal Codes Enforcement Officer (Section 4.1).

7.5 NOTE: The Planning Board may require a bond from an applicant to prove financial capacity to complete the project as proposed and approved.

Applicant shall provide stamped & addressed envelope

DECISION and SIGNATURES for A NEW TOWER OR STRUCTURE APPLICATION

1. Signature of Applicant: _____ Date: _____

Printed: _____

2. Planning Board's decision on this application for a new tower or structure plus associated telecommunication equipment:

Approved: _____ Approved with Conditions*: _____ Not Approved**: _____

* Planning Board Conditions of Approval attached.

** Reasons for not approving applications. See attached 'Findings of Fact' letter.

Documentation of Planning Board's decision on telecommunication Facility application.

Signature of Chairperson: _____ Date: _____

Printed: _____

Member Signature: _____

Member Signature: _____

Member Signature: _____

Member Signature: _____