

**Town of Pownal**  
**Board of Selectmen**  
**Meeting Minutes of Monday, May 13, 2019**  
**6:00PM – Bid Opening**  
**7:00PM - Regular Meeting**

**I. 6:00pm – Bid Opening – 66 Verrill Rd Property**

Chairman Morris closed the bid acceptance at 6:00pm. Administrative Assistant Melissa Henes reported at this time there were zero bids. Chairman Morris concluded the meeting.

**II. Call to Order – 7:00pm – Pledge of Allegiance**

Members Present: Jon Morris, George Anderson, and Administrative Assistant Melissa Henes.

**III. Accounts Payable & Payroll Warrant**

Selectman Anderson moved to approve AP Warrant #74. Chairman Morris seconded the motion. Discussion: None. **Vote: 2- Yes 0- No.**

Selectman Anderson moved to approve Payroll Warrant #73. Chairman Morris seconded the motion. Discussion: None. **Vote: 2- Yes 0- No.**

**IV. Minutes of Previous Meeting(s)**

Selectman Anderson moved to approve meeting minutes of April 22,2019. Chairman Morris seconded the motion. Discussion: None. **Vote: 2- Yes 0- No.**

**V. Public Comment – Non-Agenda Items**

None.

**VI. Department Head Reports**

- Fire Chief – Chief Peters was absent with notice and had nothing to report.
- Road Commissioner- Mr. Clarke gave the Board his report. He reported he met with the Durham Road Commissioner. He sent letter to people living on Lawrence Rd to give them a heads up about the coming ditching the crew would be doing. He mentioned he will be working with Mr. Edgerly on this task as well. He ordered and put up Children at Play signs on Chadsey Road & Loring Lane. He reported the crew has begun grading roads and they are trying to stay ahead of the rain.
- Town Clerk- Ms. Henes gave her report to the Board. She mentioned there was a request to install a telephone service at 349 Allen Rd. The Board gave Ryan consent to sign it. She spoke about the future project/ vision for Mallett Hall. She spoke with Michael Bain from the National Registry for historic buildings. She will be looking into the standards that need to be up kept. She mentioned she has been working on putting together the Annual Town Report and the Town Warrant. She noted that Absentee Ballots were now available until June 6<sup>th</sup>. She stated the Office would be closed on Tuesday May 21<sup>st</sup> so Molly and herself could attend a training.

**VII. New Business**

- Aging in Place – Kathy Hogue – Mrs. Hogue spoke to the Board about the Aging in Place program and that in order to get grant money to implement future programs for Pownal the Town would need to submit an application to AARP to become an Aging in Place Town. The Board agreed to have Kathy fill out the application and they would sign it.

- Pole Permit – Royal Road: Selectman Anderson moved to sign the pole permit. Chairman Morris seconded the motion. Discussion: None. Vote: 2- Yes 0- No. Chairman Morris asked Road Commissioner Clarke about the headway with removing old poles and the location. Ms. Henes suggested the new process in accepting the permits should be they go to the Road Commissioner first then with his approval of the placement the Board would sign off. The Board agreed with this process.
- First Review of Compensation Policy Amendments – Set Public Hearing: The Board set a public hearing date of May 20, 2019 at 7pm.
- First Review of Warrant Article Language: The Board reviewed the first draft.

**VIII. Old Business**

- Re-Review Building Cap Moratorium: The Board discussed putting the language together for the Building cap.
- Review last draft of proposed Budget: The Board reviewed the proposed budget for Annual Town Meeting.

**IX. Correspondence**

None.

**X. Any Other Business**

None.

**XI. Adjournment**

Chairman Morris moved to adjourn at 8:21pm.

**SELECT BOARD**

  
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Jon Morris

  
\_\_\_\_\_  
George Anderson

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Shawn Bennett