

**Town of Pownal**  
**Select Board Agenda**  
**Monday, February 14, 2022**

**I. Call to Order-In Person Meeting** by Chair Morris at 6:30 pm

Members: Jon Morris, Andy O'Brien, Heidi Cushman Curry

Town Administrator: Becky Taylor-Chase

Road Commissioner: Dick Clarke

Fire Chief: Jesse Peters

**II. Pledge of Allegiance**

**III. Accounts Payable & Payroll Warrant**

**AP Warrant #49 in the amount of \$61,022.84**

Selectperson O'Brien motioned to approve AP Warrant #49 in the amount of \$61,022.84.

Selectperson Curry seconded.

Discussion: None

**Vote: Yes 3; No 0**

**Payroll Journal #242 in the amount of \$7622.68**

Selectperson O'Brien motioned to approve General Journal #242 in the amount of \$7622.68.

Selectperson Curry seconded.

Discussion: None

**Vote: Yes 3; No 0**

**III. Minutes of Previous Meetings**

• **Minutes of Regular Meeting January 24, 2022**

Selectperson Curry motioned to approve the minutes with an amendment to add the Planning Board to the February 28<sup>th</sup> budget presentation. Selectperson O'Brien seconded.

Discussion: None

**Vote: Yes 3, No 0**

**IV. Public Comment – Non-Agenda Items**

Andy Wyatt stated the CIP Committee met and voted to remove a couple of lines from the spreadsheet. The CIP Committee and Select Board need to agree on this. The two items are the Poland Range Road Multiplate Study and the Mallett Hall Exterior Painting. He stated the study was complete and in practice, money has been found elsewhere and not from CIP. He feels it should be part of the operating budget. Selectperson O'Brien motioned to remove those two lines from the CIP spreadsheet plan. Selectperson Curry seconded.

Discussion: None

Vote: Yes 3, No 0

The meeting moved to adjournment

**V. Department Head Reports – Submitted Electronically**

(Department head reports can be viewed on their respective website page(s))

• **Select Board**

No board members had anything new to report.

**VI. New Business**

- **Town Office Training February 17**

The Deputy Clerk has training on February 16 and 17. The Town Administrator has an ARPA training on February 17 so has requested that the town office remain closed until 12:30 pm so both can attend their trainings. There was no objection from any board member. It will be posted on the website and a sign put on the door. The office will open at 12:30 for the remainder of the afternoon.

- **Scott Seaver**

The Town Administrator stated that Scott Seaver reached out to offer help with the end of year payroll processing and came to the office for a couple of hours to answer questions. He often reaches out to check in and offer help. She wanted to allocate a small amount of money from the General Government Carry Forward to purchase a gift card to say thank you. Selectperson O'Brien motioned to spend \$75 on a gift card for Mr. Seaver. Selectperson Curry seconded.

Discussion: None

Vote: Yes 3, No 0

- **Board of Appeals Document**

MMA reviewed the documents and stated that all the necessary components were included in the updates. The Select Board needs to approve them. The final document will have the red edits changed to black ink. Selectperson O'Brien motioned to approve the new Board of Appeals applications to be amended. Selectperson Curry seconded.

Discussion: None

Vote: Yes 3; No 0

Chair Morris asked if there was any other new business. The Town Administrator asked if the Select Board wanted to have a discussion regarding disclosing salaries in the annual report. Chair Morris commented in light of possible change would the Select Board want to consider printing the town employee salaries in the annual report. It is a public record. The Town Administrator showed an example from another town of what it would look like. All members of the Selectboard agreed to print town employee salaries in the annual report

Chair Morris stated the property off Lawrence Road was in the hands of our attorney and we are awaiting her response. He asked if there was any other business. Andy Wyatt responded that the Public Comment was skipped. The meeting returned to agenda item Public Comment.

## **VII. Old Business**

None

## **VIII. Correspondence**

None

## **IX. Any Other Business**

None

## **XI. Adjournment**

Selectperson O'Brien motioned to adjourn the meeting. Selectperson Curry seconded.

Discussion: None

Vote: Yes 3, No 0

The meeting adjourned at 6:42 pm

Respectfully Submitted,  
Becky Taylor-Chase  
Town Administrator

*Reg. Meeting*

  
\_\_\_\_\_  
**Jon Morris**

*A. O'Brien*  
\_\_\_\_\_  
**Andy O'Brien**

*Heidi Curry*  
\_\_\_\_\_  
**Heidi Curry**

