

**Town of Pownal
Board of Selectmen
Meeting Minutes of Monday October 15, 2019
7:00PM - Regular Meeting**

I. Call to Order – 7:00pm – Pledge of Allegiance

Members Present: Jon Morris, George Anderson Jr., Andrew O'Brien & Town Administrator Melissa Henes.

II. Public Hearing – Setting General Assistance Maximums

Chairman Morris moved to open the Public Hearing. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3-Yes 0-No.** No public comment. Chairman Morris moved to close the public hearing. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3-Yes 0-No.** Chairman Morris moved to accept the General Assistance Maximums for 2019-2020. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

III. Accounts Payable & Payroll Warrant

Selectman Anderson moved to approve AP Warrant #28. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to approve Payroll Warrant #27. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

IV. Minutes of Previous Meeting(s)

Selectman Anderson moved to approve the minutes of September 23, 2019. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to approve the minutes of September 25, 2019 for the Special Town Meeting. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

V. Public Comment – Non-Agenda Items

Susan Peters spoke to the Board about the Fire Company's open house.

VI. Department Head Reports

- Fire Chief - Chief Peters submitted his written report in his absence.
- Road Commissioner- Commissioner Clarke gave the Board his written report. He reported Mid Coast had truck 2 is being checked out. He is compiling a monthly truck maintenance check list. The work on Loring Lane extension has been completed. He updated the Board on the Poland Range Rd multi plate project. The crew will be working on a vegetation management items.
- Town Administrator – Administrator Henes gave the Board her written report. She reported on the 22 participants at the Special Town Meeting. She finalized the quarterly reports to the Federal Agencies and the State. She reported on the new computers in the office. She gave the Board a copy of the draft Audit. She announced that Absentee Ballots are available until Thursday, October 31, 2019.
- Select Board – Selectman O'Brien gave his report to the Board. He has met with Dick a few times. He has not caught up with Ryan. He spoke about the PCWA. Chairman Morris asked that the Board discuss what the steps are to becoming licensed by the PUC at the next meeting. Chairman Morris discussed speaking with various Select Boards about their liquor licensing issues. He explained that there is a Class Action lawsuit against the State from another Town Attorney. He will keep the rest of the Board informed what he hears.
Chairman Morris explained that he has been checking the emails on a daily basis.

VII. New Business

Selectman O'Brien moved to accept the Abatement Request for Charles & Colleen DiPierro. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to accept the Abatement for Steven & Jamie Palanza. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.** Selectman Anderson moved to commit the Supplemental taxes to Tax Collector Melissa Henes. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to sign the Property Assessed Clean Energy (PACE) Administration Contract. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

VIII. Old Business

- Liquor License Timeline- The Board and Administrator Henes gave the audience the explanation of the update she received from the Secretary of States office. Alan Curry expressed his concerns on the matter. The Board discussed the best option at the moment would be to align it with the March primary. The Board decided on holding a few public hearings prior to the election. The first public hearing would be held December 9, 2019 at 6:00pm and one held every month until the election.
- Complaint Policy Final Decision – Selectman O'Brien moved to enact the Town of Pownal Complaint Policy. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**
- Fee Schedule Second Review – Board input on changes- The Board unanimously agreed to adopt the State fees for the Dangerous Dogs and to update the Private Road Pole and Sign from \$100.00 to Cost + Labor.

IX. Correspondence

Town Administrator Henes explained that an attendee from the Special Town Meeting for the Hodsdon Rd properties that are town owned has expressed interest again in the properties. She also explained an unpleasant interaction with a community member and just informed the Board incase there was any questions that came up at a later time about the interaction.

X. Any Other Business


None.

XI. Adjournment

Selectman Anderson moved to adjourn at 8:53pm.

SELECT BOARD


Jon Morris


George Anderson


Andrew O'Brien