

**Town of Pownal  
Board of Selectmen Agenda  
Tuesday November 12, 2019  
7:00PM - Regular Meeting**

**I. Call to Order – 7:00pm – Pledge of Allegiance**

Members Present: Jon Morris, George Anderson Jr., Andrew O'Brien & Town Administrator Melissa Henes.

**II. Accounts Payable & Payroll Warrant**

Selectman Anderson moved to approve AP Warrant #34. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to approve Payroll Warrant #33. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

**III. Minutes of Previous Meeting(s)**

Selectman Anderson moved to approve the minutes of October 28, 2019. Selectman O'Brien seconded the motion. Discussion: Chairman Morris expressed his gratitude for the thorough minutes. **Vote: 3- Yes 0- No.**

**IV. Public Comment – Non-Agenda Items**

Dick Hogue spoke to the Board regarding the driveway on the Poland Range Rd properties that were just recently built. The Board along with the Road Commissioner and Town Administrator discussed the property. Chairman Morris asked the Town Administrator to contact MMA Legal regarding enforcement.

Chairman Morris asked Mr. Hogue about the dog that was running up on Bradbury Mountain. He explained that the situation was being taken care of.

**V. Department Head Reports**

- Fire Chief- Chief Peters submitted a written report to the Board in his absence.
- Road Commissioner – Commissioner Clarke submitted a written report to the Board. He touched on a couple topics from his report. Verrill Rd signs were in and needed to be installed. Truck 2 repairs were complete. The pressure washer was being sent to Maine Oxy and it is now back in service. The crew completed training on vehicle maintenance on October 31, 2019. The Poland Rd Multi Plate application will be submitted by Al Hodsdon. He gave a special appreciation to Erik Nielsen for going above and beyond with working together with the Fire Department.
- Town Administrator- TA Henes gave her report to the Board. She reported that the office got two visitors showing appreciation for the Office Staff & the Public Works Crew. She reported that the election had 315 votes cast and that Heidi received all the signatures they needed to go forward with putting the Local Option forward to a vote in March. She explained that she had a few light switches changed out to sensor switches and timer switches. Coastal Lock & Key was contacted and they will be coming out with changing the locks. The Board and TA Henes discussed the lock changes and reviewed the list of people who were to receive a key. She also reported that she had a resident come in and explain how much it costs to use the Freeport Library and was upset with the amount of money that is given to Freeport to not be able to use their library. The Board and TA Henes discussed things further. She reported that she received a letter from North Yarmouth that was notification of termination of contract at the end of December. Lastly, she reported that the Town should be receiving a check for the damages made to the speed trailer.

- Select Board- Selectman O'Brien reported he had met with Dick a few times and had a conversation regarding the wind storm. He reported on the pump for the pump house and gave an update on his online training.

Selectman Anderson reported that he was in touch with Craig about ordering the flags.

Chairman Morris reported that he continues to purg emails from the Board email. He has spoken to 13 Chairmen about the liquor licensing. He also reported he attended the Freeport cost sharing meeting. Lastly, he reported that he was currently looking for the old silverware the school used to have before they replaced it.

**VI. New Business**

- Employee Evaluations- Chairman Morris asked that at the next Board meeting the Board discuss the format for the check – in's.
- Budget Committee Appointment  
Selectman O'Brien moved to appoint Alan Chesney to the Budget Committee. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

**VII. Old Business**

Chairman Morris asked Mr. Wyatt to give an update on the CIP Committee. Mr. Wyatt gave the Board a brief update. Chairman Morris asked Mr. Hogue to give the Board an update on the Zoning Board of Appeals. Discussion about the Zoning Board of Appeals followed.

**VIII. Correspondence**

None.

**IX. Any Other Business**

TA Henes reported that Kathy Hogue and David Steckler stopped by the office and asked that Molly and her become partners with the "Aging in Place" committee.


Selectman O'Brien reported that he will be attending the January 20, 2020 Rotary Club meeting.

Chairman Morris reported the New England Rail Corridor will be looking at a 10 year plan to potentially build a station in West Pownal. He also reported that the 5<sup>th</sup> grade students from the Elementary school are interested in doing a Introduction to Mallett Hall video.

**X. Adjournment**

Selectman Anderson moved to adjourn. Meeting adjourned at 9:00pm.

**SELECT BOARD**

  
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John Morris

  
\_\_\_\_\_  
George Anderson

  
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Andrew O'Brien