

**Town of Pownal  
Select Board Minutes  
Meeting Minutes Monday December 23, 2019  
7:00PM – Regular Meeting**

**I. Call to Order – 7:00pm – Pledge of Allegiance**

Members Present: Jon Morris, George Anderson Jr., Andrew O'Brien & Town Administrator Melissa Henes.

**II. Accounts Payable & Payroll Warrant**

Selectman Anderson moved to approve AP Warrant #45. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman Anderson moved to approve Payroll Warrant #44. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

**III. Minutes of Previous Meeting(s)**

Selectman Anderson moved to approve the meeting minutes of December 9, 2019. Selectman O'Brien seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

Selectman O'Brien moved to approve the meeting minutes of December 16, 2019. Chairman Morris seconded the motion. Discussion: None. **Vote: 2- Yes 0- No 1- Abstention (Selectman Anderson).**

**IV. Public Comment – Non-Agenda Items**

Dick Hogue mentioned the Zoning Board of Appeals ruling from their last hearing.

Matt Welch submitted the letter for the next reminders from Town Hall and the Town website.

**V. Department Head Reports**

- Fire Chief- Chief Peters reported he had his meeting with the CIP Committee and next month they will be having CPR training. Lastly, he mentioned getting the committee together to look at the new Fire Station.
- Road Commissioner – Commissioner Clarke gave his report to the Board. He reported that they were having electrical problems with truck #3. He reported the work that needed to be done on the culvert on the Freeport end of Poland Range Rd. He reported that truck 4 went out and did not break. Chairman Morris mentioned the email regarding Libby Rd. Commissioner Clarke mentioned the correspondence about the sightlines on Elmwood Rd & Lawrence Rd.
- Town Administrator- Administrator Henes reported that she and Molly had been working on the preparations for the party. She has submitted the property and casualty claim to MMA for Mr. Hogue's Truck. She explained the resent audit she was doing in the TRIO software. She reported that she had attended the ZBA meeting. Lastly, she reported when she will be out on Vacation in March and the upcoming closure dates for the office.
- Select Board: Selectman O'Brien reported that he replaced the foot valves at the PCWA and that he has been in on the interviews with CEO and that they were going well.

Chairman Morris reported that he had another conversation with Mr. Smith.

**VI. New Business**

- Verrill Rd Property Progress: Chairman Morris reported that the Board may need to go in another direction which would be to ask for money from Town Meeting to demo the buildings and refund Ms.

Thompsons check to head in another direction. The Board unanimously voted to table to the next meeting.

- FOAA Training – Andy reported to the Board the information he gathered from the training he attended in Freeport. The Board discussed going through the packet of information he received and setting a date to hold a committee meeting training class here at Mallett Hall.
- TIF Discussions: Chairman Morris reported on having a conversation with Mr. Green and asking the Town Manager from Freeport to come and the potential of forming a committee to discuss the options of a TIF. Chairman Morris suggested holding a joint meeting with the CIP and Budget Committee the second meeting in January.
- Salt Policy: Selectman O'Brien reported the complaint he received from a resident about the amount of salt that was being used during weather events. Commissioner Clarke provided each Board member with a binder that details best practices management that he has been following since Commissioner Shawn Bennett put them into practice. The Board discussed condensing the binder into a single policy that they will continue to follow.
- Appointment – Budget Committee  
Chairman Morris moved to appoint Gennifer Giuliano to the Budget Committee. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

**VII. Old Business**

- Timber Harvesting Contract- The Board unanimously voted to sign the timber harvesting contract. Matt Welch inquired about notifying them of the signed contract. Administrator Henes informed him she would send out the signed contract. Mr. Hogue discussed working on the turn around for the area.

**VIII. Correspondence**

None.

**IX. Any Other Business**

None.

**X. Executive Session – Personnel Matters**

Selectman O'Brien moved to enter into Executive Session pursuant to 1 MRSA 405 (6)(A) to discuss personnel matters. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.** The Board entered Executive Session at 8:02PM. The Board unanimously voted to exit executive session at 8:18PM.

Selectman O'Brien nominated hiring James Flanders as the CEO. Selectman Anderson seconded the motion. Discussion: None. **Vote: 3- Yes 0- No.**

**XI. Adjournment**

Selectman O'Brien moved to adjourn at 8:24pm.

**SELECT BOARD**

  
Jon Morris

  
George Anderson

  
Andrew O'Brien