

**Town of Pownal
Select Board Agenda
Monday, December 12, 2022 6:30 pm
Regular Meeting**

I. Call to Order

II. Pledge of Allegiance

III. Accounts Payable & Payroll Warrant

- AP Warrant # in the amount of \$.
- Payroll Journal # in the amount of \$.

III. Minutes of Previous Meeting

- November 28, 2022

IV. Public Comment – Non-Agenda Items

V. Department Head Reports – Submitted Electronically

(Department head reports can be viewed on their respective website page(s))

- **Select Board**

VI. New Business

- Septic Contract
- Mallett Hall Use Form
- Planning Board Fee Schedule
- County Budget Transition
- Chipman Property
- Town Office Closure for Mission Square Meeting

VII. Old Business

VIII. Correspondence

IX. Any Other Business

X. Adjournment



Town of Pownal

Independent Unto Itself

Public Works

Road Commissioners report December 12, 2022

In the last few weeks the public works crew has been working on many different tasks, while switching over to winter operations.

- Grading and adding surface gravel to areas. Grading roads is a lot more difficult this time of year due to the cold temps and frost in the ground.
- Setting all the equipment up for the winter months
- Performed maintenance on equipment.
- Check roads and plowing and treat as needed.
- Cutting brush and picking up storm debris.
- Mixing and stock piling salt.
- Shouldering sections of roads as needed.

In the coming weeks the road crew will be busy working on plowing and maintaining winter roads. We will also be working to keep our fleet in working order for the winter months. Along with cutting brush on road sides and Shouldering and grading road as long as we can weather permitting.



POWNAL FIRE & RESCUE DEPARTMENT

**Chief Jesse Peters
429 Hallowell Rd.
Pownal, Me. 04069**



12/8/2022

Select Board,

At my last report, we were at 157 calls for service. Today, as I write this report, we are at 180. Needless to say, it has been a busy November. On November 30th the department responded to six calls within a 2.5-hour period for various road hazards and powerlines down due to a wind storm. Last year at this time we were at 151 calls for service.

I have contacted Chief Monroe from Chebeague Island and told him he can come get the old extrication equipment at his convenience. He is planning on Saturday, Dec. 10.

The school has asked for us to assist with the ice rink again this year. DC Hogue and FF Brown have agreed to handle this task.

I have completed the department payroll and submitted it to the Town Administrator. All looks to be in order, according to Becky.

I have been working with FEMA on reimbursement for eligible Covid expenses. Most of the documents have been submitted, and we should be finalizing the project before the end of next week. We are looking at just over \$3,300.00 in expenses that should be covered. I will keep the Board posted on the progress.

Respectfully Submitted,
Chief Jesse Peters

**Town Administrator
December 12, 2022**

The office has been busy with tax payments as we approach the 2nd quarter due date. We have received and processed all of the large escrow files and are now busy mostly with direct payments by residents.

Over the course of the last two weeks these were tasks I focused on:

- Started working on the FY24 budget
- Started the outline for the annual town report and annual town meeting warrant
- Toured the Brunswick Fire Department with members of the Future Facilities Committee
- Reconciled the checkbook
- Met with companies to obtain final estimates for the ARPA Communication Center Project
- Attended the RSU5 Leadership meeting
- Misc. Human Resource tasks

We have just been notified that the Secretary of State office has turned on the Voter Participation History module for the General Election so once we pass the 2nd quarter tax due date we will focus on that final piece. With the high turnout this will take a bulk of our time in the next couple weeks and the deadline to complete is the beginning of January 2023. Once we have certified the completion of this step, we will have finished the requirements for the November election.

Respectfully Submitted,
Becky Taylor-Chase
Town Administrator