

Town of Pownal
Select Board & Budget Committee Agenda
Monday, February 13, 2023 5:30 pm
Regular Meeting

- I. Call to Order
- II. Enter Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- III. Workshop
 - a. Air BnB/Short Term Rentals Ordinance
 - b. Victualer's Ordinance
 - c. Noise Ordinance
- IV. Pledge of Allegiance
- V. Accounts Payable & Payroll Warrant
 - AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- VI. Minutes of Previous Meeting
 - January 23, 2023 Meeting and Workshop
- VII. Public Comment – Non-Agenda Items
- VIII. Department Head Reports – Submitted Electronically

(Department head reports can be viewed on their respective website page(s))

 - Select Board
- IV. New Business
 - Budget Presentations
 - Public Works
 - Cemetery
 - Debt Service
 - PCWA
 - Recreation
 - Conservation Commission: Rail Use Corridor
 - RSU5 Vacancy
 - RFP for Future Facilities Committee
 - Pole Permit
 - General Assistance Ordinance
 - CEO Oaths
 - Grey Ghost Work Guarantee Request
- X. Old Business
- XI. Correspondence
- XII. Any Other Business
- XIII. Adjournment

Town Administrator Report
February 13, 2023

The focus over the last 2 weeks was primarily on the fiscal year 2024 budget offering support to both the Fire Chief and Road Commissioner along with continued work on upcoming presentations. I provided counter coverage while the Deputy Clerk took some trainings and had some time off. From direction taken from the workshop on January 30th, I did research on Short Term Rentals for the next workshop.

I'd like to welcome our new Code Enforcement Officer, Bill Bradshaw. He started on February 6, 2023 and I have allocated time over this week to work with him.

Casco Bay Elevator began work on the modernization of the elevator through our ARPA grant. This work is expected to go on for much of February.

Other tasks worked on over the last weeks were:

- Attended two Solid Waste and Recycling meetings
- Attended Future Facilities Committee meeting
- Completed and sent monthly Constant Contact email
- Completed Personnel Policy updates and distributed new copies to all employees
- Processed 1099s
- Continued work on the 457-retirement plan migration
- Problem solved and worked with TRIO and ION Networking for an IT issue with the Motor Vehicle Module
- Starting preparation of the Annual Town Meeting Warrant and continued work on the annual report

The focus over the upcoming weeks will be to continue to move the Communication Center project forward, continued work on the FY24 budget and a fair amount of focus on the Annual Town Meeting Warrant and Annual Report.

Respectfully Submitted,
Becky Taylor-Chase
Town Administrator