

**Town of Pownal**  
**Select Board Agenda**  
**Monday, March 27, 2023 5:30 pm**  
**Workshop & Regular Meeting**

- I. Call to Order
- II. Enter Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- III. Workshop
  - a. Noise Ordinance
  - b. Air BnB/Short Term Rentals Ordinance
  - c. Victualer's Ordinance
- IV. Pledge of Allegiance
- V. Accounts Payable & Payroll Warrant
  - AP Warrant # in the amount of \$.
  - Payroll Journal # in the amount of \$.
- VII. Minutes of Previous Meeting
  - March 13, 2023 Executive Session, Public Hearing, Workshop & Regular Meeting
- VIII. Public Comment – Non-Agenda Items

(Department head reports can be viewed on their respective website page(s))

  - Select Board
- IX. New Business
  - Freeport High School Scholarship Foundation-Stephanie Paine & Fred Palmer
  - Budget Recommendations
  - Town Planner Job Description
  - Ordinance Warrant Articles from North Star Planning
  - Solid Waste Contract and Trash Hauling
  - CEO Oaths
- X. Old Business
- XI. Correspondence
- XII. Any Other Business
- XIII. Enter Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- XIV. Adjournment

**Town Administrator Report**  
**March 27, 2023**

The office continued to be busy processing tax payments as the due date came and passed. The office has slowed down a bit so we have shifted focus to the upcoming election, annual report and town meeting warrant. I also focused on continued work with the ordinance drafts.

With the help of the Public Works department, we got the property file cabinets shifted into the CEO/Assessor's office which was the final piece in the re-organization of that office.

Among the regular office tasks such as payroll and AP warrant processing, these are some of the other tasks I've focused on over the last two weeks:

- Attended the Budget Committee Meeting
- Website posting
- Human Resources to include CEO transition and Deputy Clerk job posting
- Research Town Planner job description and pay scales
- Continue to edit and update the town meeting warrant
- Post the RFP for the Economic Development & Sustainability Committee
- Met with GPCOG

Respectfully,  
Becky Taylor-Chase  
Town Administrator