

To: Ginifir Giddinge, a resident of the Town of Pownal, Cumberland County, State of Maine.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Pownal in said county and state, qualified by law to vote in Town affairs, to assemble at Mallett Hall, 429 Hallowell Road, Pownal Maine on Tuesday, June 13, 2023 at 7:45 am, then and there to act upon Article 1 through 2 of this warrant by secret ballot. The polls will be open between 8:00 am and 8:00 pm.

AND to notify and warn the inhabitants of the Town of Pownal, qualified by law to vote in Town affairs, to assemble at Pownal Elementary School, 587 Elmwood Road, Pownal, Maine on Monday June 26, 2023 at 7:00 pm to act upon the remaining Articles 3 through 39 as set forth in this warrant.

**ARTICLE 1:** To choose a moderator to preside at said meeting.

**ARTICLE 2:** To elect, by secret ballot, the following officers: One Select Board/Assessor for a three-year term; One Cemetery Commissioner for a three-year term; One Regional School Unit #5 Board of Directors Member for a three-year term.

### **ORDINANCES**

**ARTICLE 3:** Shall an Ordinance entitled (2023 Amendments to the Town of Pownal Property Tax Assistance Ordinance Section 8” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 4:** Shall an ordinance entitled “Town of Pownal Victualer’s License Ordinance” be enacted?

(A copy of the Ordinance shall be available at Town Meeting)

**ARTICLE 5:** Shall an Ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 206 B Fines” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 6:** Shall an Ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 603 Back Lots” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 7:** Shall an ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 807 Criteria and Standards” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 8:** Shall an Ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 400 Definitions” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 9:** Shall an Ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 504 Zoning Districts and Space and Dimensional Standards” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**ARTICLE 10:** Shall an Ordinance entitled “2023 Amendments to the Town of Pownal Land Use and Zoning Ordinance Section 905 Review Procedure and Submissions for Major Subdivision, Preliminary Plan” be enacted?

(A copy of the amendment shall be available at Town Meeting)

**CAPITAL IMPROVEMENT ARTICLES**

**ARTICLE 11:** To see if the Town will vote to raise and appropriate **\$144,000.00** for the Capital Project Fund.  
*The Select Board and Budget Committee recommend approval.*

**ARTICLE 12:** To see if the Town will vote to transfer and appropriate **\$200,000.00** from the Unassigned Fund Balance to the Capital Project Fund.

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 13:** To see is the Town will vote to appropriate **\$75,000** from the Capital Projects Fund for the purchase of the following item or to see what action the town will take:

**1-Ton Dump Truck with Plow and Sander                      \$75,000**

*The Select Board recommends approval.*

**BUDGET ARTICLES**

**ARTICLE 14:** To see if the Town will raise and appropriate **\$68,541.00** for a Town Planner position. Job Description Exhibit I

**Compensation: \$53,248.00**

**FICA: \$4,074.00**

**Medicare: \$773.00**

**Benefits: \$10,446.00 (Health Insurance)**

*The Select Board recommends approval.*

**ARTICLE 15:** To see if the Town will vote to raise and appropriate **\$488,861.00** for **General Government**.

	<b>Budget</b>	<b>Request</b>		
<b>General Government</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Difference</b>	<b>Percent</b>
General Government	\$98,294.00	\$105,114.00	\$6,820.00	7%
Technology	\$34,013.00	\$34,013.00	\$0	0%
Animal Control	\$2,800.00	\$2,900.00	\$100.00	4%
Planning Board	\$47,000.00	\$47,000.00	\$0	0%
Compensation	\$274,290.00	\$299,834.00	\$25,544.00	9%
<b>TOTAL</b>	<b>\$443,287.00</b>	<b>\$488,861.00</b>	<b>\$45,574.00</b>	<b>10%</b>

*Budget Committee recommends \$473,861    Select Board recommends \$488,861*

**ARTICLE 16:** To see if the Town will vote to raise and appropriate **\$12,350.00** for **Human Services**.

	<b>Budget</b>	<b>Request</b>		
<b>Social Services</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Compensation	\$1,500.00	\$1,500.00	\$0	0%
General Assistance	\$5,000.00	\$5,000.00	\$0	0%
Freeport Community Services	\$4,500.00	\$4,500.00	\$0	0%
Through These Doors	\$1,000.00	\$1,000.00	\$0	0%
Teen Port Center	\$350.00	\$350.00	\$0	0%
<b>Total</b>	<b>\$12,350.00</b>	<b>\$12,350.00</b>	<b>\$0</b>	<b>0%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 17:** To see if the Town will vote to raise and appropriate **\$40,330.00** for **Mallett Hall**.

<b>Mallett Hall</b>	<b>Budget FY 2022</b>	<b>Request FY 2023</b>	<b>Difference</b>	<b>Percent</b>
Maintenance	\$15,650.00	\$26,970.00	\$11,320.00	72%
Life Safety	\$2,100.00	\$4,100.00	\$2,000.00	95%
Utilities	\$8,360.00	\$9,260.00	\$900.00	11%
<b>Total</b>	<b>\$26,110.00</b>	<b>\$40,330.00</b>	<b>\$14,220.00</b>	<b>54%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 18:** To see if the Town will vote to raise and appropriate **\$166,502.00** for **Public Safety**.

<b>Public Safety</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Public Safety	\$42,075.00	\$45,701.00	\$3,626.00	9%
Administration	\$4,693.00	\$11,197.00	\$6,504.00	139%
Compensation	\$48,870.00	\$48,665.00	(\$205.00)	(.004%)
Buildings	\$14,190.00	\$15,319.00	\$1,129.00	8%
Operations	\$43,520.00	\$45,620.00	\$2,100.00	5%
<b>TOTAL</b>	<b>\$153,348.00</b>	<b>\$166,502.00</b>	<b>\$13,154.00</b>	<b>9%</b>

*Budget Committee recommends \$162,092 Select Board recommends \$166,502*

**ARTICLE 19:** To see if the Town will vote to raise and appropriate **\$879,604.00** for **Public Works**.

<b>Public Works</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Facilities Maintenance	\$18,805.00	\$20,580.00	\$1,775.00	9%
Winter Roads	\$109,205.00	\$105,000.00	(\$4,205.00)	(4%)
Compensation	\$324,030.00	\$340,424.00	\$16,394.00	5%
Fleet Maintenance	\$54,050.00	\$70,000.00	\$15,950.00	30%
Fuel	\$46,000.00	\$46,000.00	\$0	0%
Road Maintenance	\$293,000.00	\$290,100.00	(\$2,900.00)	(1%)
Supplies	\$2,500.00	\$2,500.00	\$0	0%
Administrative	\$5,045.00	\$5,000.00	(\$45.00)	(1%)
<b>TOTAL</b>	<b>\$852,635.00</b>	<b>\$879,604.00</b>	<b>\$26,969.00</b>	<b>3%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 20:** To see if the Town will vote to raise and appropriate **\$130,081.00** for **Solid Waste**.

<b>Solid Waste</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
EcoMaine Fees Waste	\$23,800.00	\$22,000.00	(\$1,800.00)	(8%)
EcoMaine Fees Recycling	\$4,850.00	\$7,370.00	\$2,520.00	52%
Solid Waste Hauling	\$80,765.00	\$87,711.00	\$6,946.00	9%
Septic Contract	\$250.00	\$250.00	\$0	0%
Metal Collection Day	\$500.00	\$750.00	\$250.00	50%
PAYT Bags	\$10,680.00	\$12,000.00	\$1,320.00	12%
<b>Total</b>	<b>\$120,845.00</b>	<b>\$130,081.00</b>	<b>\$9,236.00</b>	<b>8%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 21:** To see if the Town will vote to raise and appropriate **\$3,400.00** for **Pownal Center Water Association**.

<b>PCWA</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Town Expense	\$2,000.00	\$2,000.00	\$0	0%
Utilities	\$1,200.00	\$1,400.00	\$200.00	17%
<b>Total</b>	<b>\$3,200.00</b>	<b>\$3,400.00</b>	<b>\$200.00</b>	<b>6%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 22:** To see if the Town will vote to raise and appropriate **\$5,000.00** for **Cemeteries**.

<b>Cemeteries</b>	<b>Budget FY 2024</b>	<b>Request FY 2025</b>	<b>Difference</b>	<b>Percent</b>
Compensation	\$4,000.00	\$4,000.00	\$0	0%
Town Expense	\$1,000.00	\$1,000.00	\$0	0%
<b>Total</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$0</b>	<b>0%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 23:** To see if the Town will vote to raise and appropriate **\$279,229.00** for **Debt Service and Other Obligations**.

<b>Debt Service</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
2007 Road Bond	\$63,496.00	\$60,743.00	(\$2,753.00)	(4%)
2011 Road Bond	\$58,650.00	\$58,181.00	(\$469.00)	(1%)
2016 Road Bond	\$162,818.00	\$160,305.00	(\$2,513.00)	(2%)
<b>Total</b>	<b>\$284,964.00</b>	<b>\$279,229.00</b>	<b>(\$5,735.00)</b>	<b>(2%)</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 24:** To see if the Town will vote to raise and appropriate **\$2,500.00** for the **Recreation Committee** enterprise fund.

<b>Recreation Comm</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Town Expense	\$1,000.00	\$2,500.00	\$1,500.00	150%
<b>Total</b>	<b>\$1,000.00</b>	<b>\$2,500.00</b>	<b>\$1,500.00</b>	<b>150%</b>

*The Select Board and Budget Committee recommend approval.*

**ARTICLE 25:** To see if the Town will vote to raise and appropriate **\$25,000.00** for professional services needed to move forward the work charged to the Economic Development and Sustainability Committee.

*The Select Board recommends approval.*

**ARTICLE 26:** To see if the Town will appropriate up to **\$87,066.00** from Coronavirus Local Fiscal Recovery Funds (a/k/a American Rescue Plan or ARPA Funds) received by the Town from the federal government for the following project: Needs Assessment and Cost Estimate Study for Public Works and Fire/Rescue Buildings.

*The Select Board recommends approval.*

**ARTICLE 27:** To see if the Town will vote to accept and apply **\$750,928.00** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation and to see if the Town will authorize the Select Board and Town Treasurer to accept any additional revenues or funds and expend any other revenue from the State, Federal, local and private sources for the support of the Town that may be used to reduce the amount required to be raised by taxation.

<b>Revenues</b>	<b>Budget FY 2023</b>	<b>Request FY 2024</b>	<b>Difference</b>	<b>Percent</b>
Cable Franchise Fee	\$11,807.00	\$12,000.00	\$193.00	2%
Automobile Excise	\$290,000.00	\$290,000.00	\$0	0%
Boat Excise	\$1,500.00	\$1,500.00	\$0	0%
IF&W Agent Fees	\$500.00	\$500.00	\$0	0%
Clerk Fees	\$480.00	\$480.00	\$0	0%
Vital Statistic Fees	\$1,200.00	\$1,200.00	\$0	0%
Copy/Fax Fee	\$100.00	\$100.00	\$0	0%
Veterans Reimbursement	\$1,100.00	\$1,380.00	\$280.00	25%
Lien Costs	\$1,500.00	\$1,200.00	(\$300.00)	(20%)
Interest – Real Estate	\$6,000.00	\$8,000.00	\$2000.00	33%
BMV Agent Fees	\$7,000.00	\$7,000.00	\$0	0%
State Park Fees	\$2,500.00	\$2,500.00	\$0	0%
CEO Permits	\$18,000.00	\$18,000.00	\$0	0%
BOA Fees	\$150.00	\$150.00	\$0	0%
Checking Interest	\$1,400.00	\$ 5,000.00	\$3,600.00	257%
ACO Fees	\$300.00	\$300.00	\$0	0%
ACO Late Fees	\$150.00	\$150.00	\$0	0%
Subdivision App Fees	\$500.00	\$500.00	\$0	0%
MDOT Road Assistance	\$36,000.00	\$36,000.00	\$0	0%
From Fund Balance	\$5,500.00	\$5,500.00	\$0	0%
Mallett Hall Rental	\$200.00	\$200.00	\$0	0%
Solid Waste Bag Sales	\$26,000.00	\$26,000.00	\$0	0%
<b>State Revenue Sharing</b>	<b>\$210,600.00</b>	<b>\$220,000.00</b>	<b>\$9,400.00</b>	<b>4%</b>
<b>Homestead Exemption</b>	<b>\$117,000.00</b>	<b>\$112,888.00</b>	<b>(\$4,112.00)</b>	<b>(4%)</b>
<b>Total Revenues</b>	<b>\$739,487.00</b>	<b>\$750,928.00</b>	<b>\$11,441.00</b>	<b>2%</b>

*The Select Board recommends approval.*

**BUSINESS ARTICLES**

**ARTICLE 28:** To see if the Town will vote to appropriate up to **\$8,300** from the dedicated **IMPACT FEE OPEN SPACE FUNDS** for surveying Town Owned Land: Map 2, Lots 27 & 28.

*The Select Board recommends approval.*

**ARTICLE 29:** To see if the Town will vote to transfer and appropriate up to **\$300,000** from the Unassigned Fund Balance to minimize the tax mil rate increase. Undesignated Fund Balance Policy Exhibit J

*The Select Board recommends approval.*

**ARTICLE 30:** To see if the Town will vote to transfer and appropriate funds remaining in the Pownal Center Water Association (a/k/a PCWA) operating funds at the end of FY 24 to the PCWA Reserve fund.

*The Select Board recommends approval.*

**ARTICLE 31: (written ballot)** To see if the Town will vote to exceed the property tax levy limit established for the Town of Pownal by State law in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than the property tax levy limit.

*The Select Board recommends approval.*

**ARTICLE 32:**

- 1) To see if the Town will vote to set **September 15, 2023, December 15, 2023, March 15, 2024 and June 15, 2024** as the dates on which one quarter of taxes shall be due and payable and to charge **interest** at the rate of eight percent (**8.00%**) per year computed on a daily basis on any portion of the installment dues that remains outstanding as of September 16, 2023, December 16, 2023, March 16, 2024 and June 16, 2024.
- 2) To see if the Town will permit the Tax Collector or their designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate property taxes not yet due or assessed pursuant to 36 M.R.S.A. Section 506. The Town does not apply interest on such collections.

*The Select Board recommends approval.*

**ARTICLE 33:** To see if the Town will vote to set 4% as the rate to be paid by the Town on abated taxes pursuant to 36 M.S.R.A. Section 506-A and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance (surplus).

*The Select Board recommends approval.*

**ARTICLE 34:** To see if the Town will vote to authorize the Select Board to transfer not more than 3% of the Town's budgeted expenditures between budget line items within an individual department provided that the Town's total budgeted expenditures shall not be increased.

*The Select Board recommends approval.*

**ARTICLE 35:** To see if the Town will vote to authorize the Select Board to transfer any unexpended funds to the carry forward accounts within departments to complete projects from the previous Fiscal Year.

*The Select Board recommends approval.*

**ARTICLE 36:** To see if the Town will authorize the Select Board and the Town Treasurer, on behalf of the Town, to rent, sell or otherwise dispose of any parcel of real estate or any portion thereof acquired by the Town of Pownal between July 1, 2022 and June 30, 2023 for non-payment of taxes thereon, on such terms as they deem advisable.

*The Select Board recommends approval.*

**ARTICLE 37:** To see if the Town will vote to authorize the Select Board and the Town Treasurer, on behalf of the Town to accept any gifts, unanticipated donations, or pass-through funds that may be provided by individuals, business associations, charitable groups, or other organizations, which have not been listed in any of the previous articles, if the Select Board determines that the gifts, donations or pass-through funds and their purposes are in the best interest of the Town and to expend such funds for their intended purpose.

*The Select Board recommends approval.*

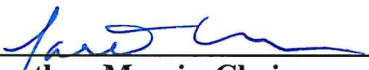
**ARTICLE 38:** To see if the Town will vote to authorize the Select Board to seek, accept and disburse grant funds from private, state or federal agencies, for the purpose so designated in each specific grant.

*The Select Board recommends approval.*

**ARTICLE 39:** To see if the Town will vote to allocate funds received from the registration of snowmobiles to the **ROYAL RIVER SNOWMOBILE CLUB & TRI TOWN PENGUIN SNOWMOBILE CLUB** for the purpose of maintaining their snowmobile trails which are open to the general public without charge for snowmobile purposes and any other uses that may be authorized by the property owner.

*The Select Board recommends approval.*

**Given under our hands this 22nd day of May, 2023 by the Pownal Select Board:**

  
\_\_\_\_\_  
**Jonathon Morris, Chair**

  
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**Andrew O'Brien**

  
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**Heidi Cushman Curry**

