

**Town of Pownal
Select Board Agenda
Monday, June 12, 2023 6:30 pm
Regular Meeting**

- I. Call to Order
- II. Pledge of Allegiance
- III. Accounts Payable & Payroll Warrant
 - AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- VII. Minutes of Previous Meeting
 - May 22, 2023 Public Hearings & Regular Meeting
- VIII. Public Comment – Non-Agenda Items

(Department head reports can be viewed on their respective website page(s))
- IX. Department Head Reports
 - Select Board
- X. New Business
 - Pole Permit Application
 - Village District Contract Update
 - GPCOG TIF Quote
 - North Star Contract
 - Town Employee Oaths
 - Town Office Hours – June 26 and June 29
- XI. Old Business
- XII. Correspondence
- XIII. Any Other Business
- XIV. Adjournment



Town of Pownal

Independent Unto Itself

Public Work

Road Commissioners Report

June 5th

Last week the public works crew completed the first round of dust control on the majority of the Gravel roads in town. This process helps stabilize the gravel roads from potholes and washboard areas, it does this by holding the moisture in the road surface which helps keep the dust down. We typically do this process once or twice a year depending on weather conditions. Some of the other tasks we have been working on in the past weeks are.

- Ditching on Libby Road
- Grading Roads
- Trimming road sides
- Welding projects in the shop
- Addressing beaver issues
- Maintenance and upkeep on equipment
- Setting up and attending community day
- Fixing signs
- Dust control

The public works crew will continue working on the ditching and drainage issues on Libby Road in the coming weeks.

Town Administrator Report
June 12, 2023

The counter continues to be busy with increased motor vehicle transactions and tax payments as the final due date approaches. We continue to train on the counter and Kathi has been working independently more each day as she gets more fluent with the transactions.

My focus in between training has been the final edits to the annual report (which is currently in print and will be available soon), final election preparation and town meeting preparation. I have also been working on those final pieces as we approach the fiscal year end to prepare us for closing the books and transferring the new budget over once approved.

Thank you to Public Works for your help with setting up the election room.

Here are a few other items of focus these last 2 weeks:

- Attended the RSU5 tri-town meeting
- Assisted with employee retirement paperwork
- Motor Vehicle Reports
- RFP contract coordination
- Election preparation
- Charter Communication billing issues
- Schedule the FY23 audit
- Entering the proposed budget amounts into TRIO

Respectfully,
Becky Taylor-Chase
Town Administrator