

Town of Pownal
Select Board Agenda
Monday, July 10, 2023, 6:00 pm
Executive Session & Regular Meeting

- I. Call to Order
- II. Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- III. Pledge of Allegiance
- IV. Accounts Payable & Payroll Warrant
 - AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- VII. Minutes of June 26, 2023 Meeting
 - Minutes of the Annual Town Meeting June 26, 2023
 - June 12, 2023 Regular Meeting
- VIII. Public Comment – Non-Agenda Items

- IX. Department Head Reports

(Department head reports can be viewed on their respective website page(s))

 - Select Board
- X. New Business
 - Elect the Chair
 - Future Facilities Committee Contract
 - Carry Forward Requests
 - Board and Committee Appointments
 - Volunteer Form – Paul Oppenheim
 - Special Town Meeting Timeline
 - Federal ARPA Grant
 - TIF Discussion
 - Browntail Moth Mitigation Program
- XI. Old Business
- XII. Correspondence
- XIII. Any Other Business
- XIV. Adjournment

Town Administrator Report
July 10, 2023

Our focus the week of June 26th was to facilitate the Annual Town Meeting. Thank you to our moderator, deputy clerk and election clerk for a smooth meeting. Following the meeting we worked on all the year-end tasks to get ready to “close the books” on the 29th. Once we processed the year end, we took some time to do some organizing in the office.

On July 3rd I transferred the new budget into TRIO after all department heads had proofread their reports. I completed other paperwork required for the start of the fiscal year.

Here are a few other items of focus these last 2 weeks:

- New Employee set up for Fire Department payroll
- Final monthly reports for FY23
- Website updates
- AP Warrants for FY23 and FY24
- End of Fiscal Year tasks
- Typed the Town Meeting Minutes
- Finalized the post-election activities for the June 13th election
- Checkbook reconciliation

Respectfully,
Becky Taylor-Chase
Town Administrator