

**Town of Pownal
Select Board Agenda
Monday, July 10, 2023,
6:00 pm Executive Session
6:30 pm Regular Meeting**

- I. Call to Order
- II. Executive Session per 1 M.R.S.A 405 (6) (A) Personnel Matters
- III. Pledge of Allegiance
- IV. Accounts Payable & Payroll Warrant
 - FY23 AP Warrant # in the amount of \$.
 - FY24 AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- VII. Minutes of the Previous Meeting
 - July 10, 2023 Regular Meeting
- VIII. Public Comment – Non-Agenda Items

- IX. Department Head Reports

(Department head reports can be viewed on their respective website page(s))

 - **Select Board**
- X. New Business
 - Tax Commitment
 - Future Facilities Committee Contract
 - Pole Permit – Chadsey Road & Merrill Road
 - Volunteer Form – Paul Oppenheim
 - Federal ARPA Grant
 - TIF Discussion- Estabrook’s Meeting
 - August Meeting Dates
 - Supervision of Future Facilities RFP
 - Planning Board Charge
 - North Pownal Community Club Building/Recreation Community
- XI. Old Business
- XII. Correspondence
- XIII. Any Other Business
- XIV. Adjournment



Town of Pownal

Independent Unto Itself

Public Work

July 26, 2023

Road Commissioner Report

The public works crew has been busy working on road side maintenance in the last few weeks this includes drainage work on Sweetser Road. Mowing and brush trimming around signs and guard rails along with roadside mowing.

- Roadside mowing
- Weed whacking and brush trimming places we cannot get with the mower
- Grading dirt roads
- Ditching and culvert replacement
- Hay and seeding ditches
- Fixing washouts
- Flushing out plugged culverts
- Maintenance on the Town Garage and Salt Shed

The Public works crew will finish up work on Sweetser Road. Then move to Dows Lane to replace culverts and improve drainage and sight lines.

Town Administrator Report
July 24, 2023

The office has quieted down over the last 2 weeks, which is normal for July. We have spent some time identifying processes to improve. I have worked with the Assessor on the tax commitment options to present. During the week of July 17th we have focused on preparation of the 30-day notices. The certified letters were mailed on July 20. I have also been working on preparation for the audit which is scheduled for August 31st.

Although the counter has been a bit slower we are still seeing an increase in new car registrations. Comparing last May and June to this year it has been a 25% increase in excise tax collection.

Here are a few other items of focus these last 2 weeks:

- New Employee set up for Fire Department payroll.
- Website updates- building the 2024 calendar.
- Drafting and posting the Town Planner job ad
- Meeting with North Star Planning
- Printing and posting the new Land Use Ordinance document.
- Initial paperwork for the PCWA grant award.
- Contract review for the Future Facilities Committee
- Updating the budget worksheet in preparation of the next budget cycle

Respectfully,
Becky Taylor-Chase
Town Administrator