

**Town of Pownal
Select Board Agenda
Monday, September 25, 2023,
6:30 pm Regular Meeting**

- I. Call to Order
- II. Executive Session per 1 M.R.S.A 405 (6)(E) Legal Matters
- III. Pledge of Allegiance
- IV. Accounts Payable & Payroll Warrant
 - FY24 AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- IV. Minutes of the Previous Meeting
 - September 11, 2023 Executive Session & Regular Meeting
- V. Public Comment – Non-Agenda Items

- VI. Department Head Reports

(Department head reports can be viewed on their respective website page(s))

 - Select Board
- VII. New Business
 - North Pownal Community Club
 - Federal ARPA Grant
 - Town Planner Computer
 - Volunteer Forms: Cuyler Feagles and Bill Schmidt
 - Doyle Marchant
 - TIF Recommendations
 - Special Town Meeting Warrant
- VIII. Old Business
- IX. Correspondence
- X. Any Other Business
- XI. Adjournment



Town of Pownal

Independent Unto Itself

Public Work

Road Commissioners Report

The Public Works crew has been working hard completing summer projects. Recently the crew has been working on a section of Leighton Road. For this project we are working from Chadsey Road to the top of the hill on Leighton Road. The purpose of this job is to contain and improve drainage on the hill and provide more space to push snow in the winter months. We are also reconstructing the intersection at Leighton and Chadsey Road. The new intersection will improve visibility and make for a safer and smoother transition.

- Grading Roads
- Ditching and installing culverts
- Cleaning up storm debris
- Attending Safety Training
- Cutting Brush and improving sight lines

In the next couple of weeks, the crew will finish up the work on Leighton Road. Shoulder the new pavement on Royal Road along with other problem areas in town. Fill the sand and salt building with winter sand and start gearing up for this winter season.

Town Administrator Report
September 25, 2023

The first week was very busy at the counter with the tax payments. We had a couple of IT issues that I spent time working with ION Networking to resolve. We continue to prepare for the November election. I started training with the Deputy Clerk on AP Warrant processing and we continued training on processing motor vehicle reports. We have also been working on reconfiguration of the office space to accommodate the Town Planner next month.

The communication room installation started on September 18th and has been going well. Headlight Audio expects to finish around September 28th. They will then schedule a training session so we can learn how to run the equipment. I met with Durham's IT person to ask questions and get some tips and pointers. He was very helpful and informative and has offered to help and answer questions as we can the center up and running.

Here are a few other items of focus these last 2 weeks:

- Attended Title 21A training
- Completed the 2024 Workers Compensation renewal
- AP Warrant and payroll processing
- Motor Vehicle Report
- Drafting monthly email
- Attended workshop with the Select Board and IOV Community Planning
- Website updates

Respectfully,
Becky Taylor-Chase
Town Administrator