

Town of Pownal ~ Select Boar
MINUTES / October 23, 2023

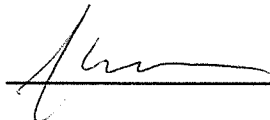
Present: Jon Morris, Andy O'Brien, Kathryn Day, Becky Taylor-Chase, Matt Nielsen, Dick Hogue, Bill Schmidt, Matt Welch

- I. Chair Morris called the meeting to order, 6:30pm.
- II. Pledge of Allegiance
- III. AP Warrant #11 in the amount of \$300,048.47 was approved.
Payroll Journal #164 in the amount of \$8,661.55 was approved.
- IV. Minutes of October 16, 2023, were approved as written.
- V. Public Comment / none
- VI. Department Head Reports are available to view on the Town's website.
- VII. New Business
 - a. FYI - Federal ARPA Grant still has \$98,000 left to decide how to utilize.
 - b. Special Town Meeting Timeline / it was moved and 2nd to adopt the following timeline:
 - i. Public Hearings – December 11 and 18, 2023
 - ii. Special Town Meeting – January 22, 2023 (to be held in the DeWitt Room)
 - iii. Kate Day asked if the Planning Board will be ready? The information requested from North Star has been received, it's now in the Planning Board's hands.
Becky and Chair Morris will attend the next Planning Board meeting.
 - c. Assessors Agent, Donna Hays, submitted Supplemental Bills for Account #916 for tax year 2022 & 2023, to correct property assessment value and to accept corrected payments. Chair Morris moved to approve the supplemental bill and accept payment, 2nd and forms were signed by all.
 - d. DeWitt Room Rental Procedures and Standard Operating Procedure with new AV Equipment: Becky brought concerns about the use of the DeWitt Room for rentals and how to manage the new AV equipment. It would take an hour to pack it up and another hour to put it back together. Where would it go and who would do that and what would the wear and tear be on the equipment? MOTION: It was moved and 2nd that the DeWitt Room would not be available to rent by the public until a permanent resolution can be made. All voted in favor.
 - Becky noted that she would notify committee chairs that the recording equipment is available for use, as an option.
 - e. 3% transfer of funds of the Town Planner Computer: It was moved and 2nd to transfer 3% (\$2,087) from General Government Health Insurance Expense line (E-01-05-020-030) and transfer that amount to the General Government Computer Expense line (E-01-02-030-003) for the purchase of the Town Planner's computer. At Special Town Meeting, the approval of ARPA funds will allow us to replenish the \$2,087 back into the General Government Health Insurance Expense line. All voted in favor.
- VIII. Old Business
 - a. Matt Welch stated that the Conservation Commission is still working on the terms of the easement proposal but will have copies ready for the Public Hearings and Special Town Meeting.

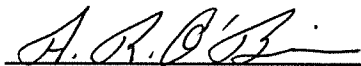
- b. Chair Morris noted that he has spoken to Freeport High School about interns for our AV equipment. He has also spoken to the Pownal 5th grade about the brown tail moth grant and their unit about that.
- IX. Correspondence / none
- X. Any other Business / none
- XI. It was moved and 2nd to go into Executive Session for 1 M.R.SA. 405(6)(A) Personnel Matters, 7:03pm. All voted in favor.
It was moved and 2nd to adjourn E.S. 7:25pm. All voted in favor.

Select Board Meeting adjourned, 7:28pm.

Respectfully submitted,
Kathleen A. Hogue / Deputy Clerk



Jon Morris



Andy O'Brien



Kate Day