

**Town of Pownal
Select Board Agenda
Monday, February 26, 2024
5:30 Workshop with Town Planner
6:00 pm Executive Sessions, 6:30 pm Regular Meeting**

- I. **Call to Order**
- II. **Enter Executive Session per 1 M.R.S.A 406 (6)(A) Personnel Matters**
- III. **Exit Executive Session**
- IV. **Pledge of Allegiance**
- V. **Accounts Payable Warrant & Payroll Journal**
 - FY24 AP Warrant # in the amount of \$.
 - Payroll Journal # in the amount of \$.
- VI. **Minutes of the Previous Meeting**
 - February 12, 2024 Regular Meeting
- VII. **Public Comment – Non- Agenda Items**
- VIII. **Department Head Reports**

(Department head reports can be viewed on their respective website page(s))

 - Select Board
- IX. **New Business**
 - Budget Presentations: Public Works, PCWA, Debt Service, Recreation Committee
 - Freeport Scholarship – Stephanie Paine
 - Real Estate Requests Forms, Shane Brady: M6, L2; M9, L43
 - North Pownal Community Club transfer of property
 - Town Office Closure on Presidential Primary
 - Trek Across Maine rest stop at Town Hall Sunday, June 16th
 - Town Owned Land Assessment – Impact Fees
 - Affordable Housing: RE Conservation Subdivision Ordinance
 - ARPA: Renovations
 - Pole Permit - Merrill Road
- X. **Old Business**
- XI. **Correspondence**
- XII. **Any Other Business**
- XIII. **Adjournment**

Town Administrator Report
February 22, 2024

The upcoming Presidential Primary has been the focus of the office as we enter the final weeks of absentee balloting. We expect the next week to be extremely busy with issuing absentee ballots and making all the final preparation. As a reminder, voters can request an absentee ballot until 5 pm on Thursday, February 29, 2024. Polls will be open 8 am to 8 pm on Tuesday, March 5, 2024, at Mallett Hall, 429 Hallowell Road. If you need to register to vote you can do so in person only at the Town Office and in person on polling day. This is Maine's first semi-open primary which means unenrolled voters can not participate. For more information visit our website.

I have been working on renewing our SAMS ID with the Federal Government. This identification is needed for us to apply for specific grants. I hope to have that finished within the week.

On February 13, 2024 I met with Isabelle Oeschlie to present the documents she needed to submit our TIF (tax increment financing) application to the state. She has submitted it to the State and we should get approval within the next few weeks.

Other items of focus:

- AP Warrant and Payroll Processing
- Website posting
- Cross Training
- Budget preparation
- Drafting outlines of the Annual Town Meeting Warrant and Annual Report

Respectfully,
Becky Taylor-Chase
Town Administrator