

**Town of Pownal  
Select Board Agenda  
Monday, March 25, 2024  
6:30 pm Regular Meeting**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Accounts Payable Warrant & Payroll Journal**

- FY24 AP Warrant # in the amount of \$.
- Payroll Journal # in the amount of \$.

- IV. **Minutes of the Previous Meeting**

- March 11, 2024 Regular Meeting

- V. **Public Comment – Non- Agenda Items**

- VI. **Department Head Reports**

(Department head reports can be viewed on their respective website page(s))

- Select Board

- VII. **New Business**

- Real Estate Requests Forms, Shane Brady: M6, L2
- Rough Draft Warrant and Budget Recommendations
- Conservation Easement
- PES location for Town Meeting
- Fee Schedule
- GPCOG Delegates
- Quit Claim Deed Map 8, Lot 23 Chandler Brook Properties LLC
- Region 10 Warrant
- LD2003 RE: Conservation Subdivision Ordinance
- Town Hall Sign
- Annual Town Report Dedication

- VIII. **Old Business**

- IX. **Correspondence**

- X. **Any Other Business**

- XI. **Adjournment**

**Town Administrator Report**  
**March 25, 2024**

The office is working on the post-election activities for the Presidential Primary along with getting underway with the June State and Local election. We are now accepting absentee ballot applications and will have ballots on hand approximately 30 days before the election. This election will contain at least 4 ballots; 2 state ballots and 2 local ballots. If the state has any bond or referendum questions those will most likely be on an additional ballot. We will know that in the next couple of weeks. This election is also a semi-open primary and we will get more information out once the state has provided it. We began work on drafting the local ballots with the printers.

The week of the 11<sup>th</sup> was busy at the counter with the third installment of taxes due. The deputy clerk attended a required 2 day vital records training during that week.

We concluded the joint meetings with the Budget Committee and Select Board where initial budget requests were submitted. The Budget Committee met and voted on their recommendations. The Select Board will be reviewing and voting on their recommendations in the coming meetings.

Other items of focus have been:

- Attended Budget Committee Meeting
- Attended meeting with GPCOG and Economic Development & Sustainability Committee
- Working on the draft town meeting warrant and exhibits
- Outlining the annual report
- Counter coverage for trainings
- Website and AV posting

Respectfully,  
Becky Taylor-Chase  
Town Administrator