

Pownal Board of Selectmen  
Minutes of Meeting  
August 28<sup>th</sup>, 2017

Meeting called to order at 7:00 PM. All members were present.

Payroll Warrant #17 – Motion by Mr. Anderson to approve as presented. 2<sup>nd</sup> by Mr. Morris. SO VOTED.

AP Warrant # 18 – Motion by Mr. Anderson, 2<sup>nd</sup> by Mr. Morris to approve as presented. Motion by Mr. Giddinge to amend by withholding \$4,000 from the total to indicate to All States Asphalt that driveways were not yet complete. 2<sup>nd</sup> by Mr. Morris. Amendment Passes. Original motion passes as amended. Seaver will void the check and rewrite for \$4000 less.

Minutes of previous meeting - Motion by Mr. Morris to approve as presented, 2<sup>nd</sup> by Mr. Anderson. SO VOTED (Mr. Giddinge abstained as he was not at the meeting)

Comments from Public – Christine Watson was present to ask how the formulation of the Comprehensive Plan Committee was coming along. Mr. Giddinge noted that only 5 people had volunteered and the Board would like to see 11 members. He felt that this fall an initial meeting could be called.

Larry Lonagan of North Yarmouth was present to ask about the reason for using chip seal process on Royal Road. Mr. Giddinge explained the rational and cost difference. He noted that North Yarmouth also uses the process extensively. Mr. Lonagan felt that the NY process is different and the roadways come out smoother. He did not feel he was able to ride a bike or walk his dog on Royal Road since the process had taken place. He felt that the Town had ample funds in its fund balance to use hot top. Mr. Giddinge explained that with this process it should be another 7-8 years before Royal Road will need to be repaved. Mr. Lonagan noted that he was interested and would likely return after he has done more research.

Department Head Reports – Mr. Morris noted that the Fire Chief had a family emergency and would not be present. He had reported to Mr. Morris that hose testing was continuing and other trainings were being held.

AA Report – Seaver noted the schedule for next month or so and listed upcoming meetings. He also noted that painting was commencing on Mallett Hall windows and the old selectman's office.

PWD – Mr. Giddinge reported that Mr. Porter would be on vacation Labor Day week. He also noted that the price on winter sand was \$5.00 per yard from Portland Sand and Gravel, and we would be utilizing Phil Wentworth to help haul. He also noted that ditching should be done on I He had reviewed the proposal from Crooker Construction to finish overlay on Lawrence Road, and moved that Crooker be given the go ahead to finish that up. 2<sup>nd</sup> by Mr. Morris. SO VOTED.

Policy revisions – Melissa Henes was present to request action on several policy revision.

Mallett Hall Committee Policy had been approved at a prior meeting but she did not have a signed copy. Board executed new copy.

Committee Attendance Policy – Moved by Mr. Giddinge to approve amendment as presented. 2<sup>nd</sup> by Mr. Morris. SO VOTED

Impact Fee Policy – Moved by Mr. Morris to repeal. 2<sup>nd</sup> by Mr. Giddinge. SO VOTED

Resignation Policy – Ms. Henes explained it was repetitive, as it is contained in Personell Policy.

Moved by Mr. Morris to repeal, 2<sup>nd</sup> by Mr. Giddinge. SO VOTED

Personnel Policy – Moved by Mr. Morris, 2<sup>nd</sup> by Mr. Giddinge to table to a later meeting. SO VOTED

Purchasing Policy – Moved by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to approve. SO VOTED

Fund Balance Policy – Moved by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to approve. SO VOTED

Select board Policy – Moved by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to table to a later meeting. SO VOTED

Tax Abatement – Mr. Sever explained the reason for abatement for Mr. Allen, however felt it should be done differently than Mrs. Hays had proposed. Moved by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to table to next meeting.

Planning Board Appointments – Motion by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to appoint Jesse Peters to the Pownal Planning Board for a regular term to expire in June of 2022. SO VOTED

Planning Board Appointments – Motion by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to appoint Christine Watson to the Pownal Planning Board for an alternate position term to expire in June of 2019. SO VOTED.

Carry Forward Funds – Moved by Mr. Giddinge, 2<sup>nd</sup> by Mr. Morris to carry forward the following amounts of unexpended funds from the 2016/2017 Fiscal year to be used in the 2017/2018 Fiscal Year:

Public Works Department	\$ 85,000
Fire Rescue Department	\$ 9,000
Mallett Hall Operations	\$ 6,596

SO VOTED

Correspondence – Bureau of Taxation offered to meet with any towns on Tree Growth Tax Program.

Review of CIP Balances

Letter regarding Chadsey and Leighton Road intersection

MMEHT indication of policy changes will be forward to all employees

Jensen Baird Gardner Henry seminar – all members will attend. Seaver to reserve.

Mr. Giddinge brought the board up to speed on the Cain Property.

Mr. Morris noted that Ms. King had contacted him about policies of the Bicycle Coalition of Maine.

Mr. Giddinge noted that cols mix paving was used almost exclusively in Alaska.

Executive Session – Motion by Mr. Giddinge to enter executive session at 8:35 pm to review resumes for the Road Commissioner position. 2<sup>nd</sup> by Mr. Morris. Executive session exited at 9:00 pm. No other action was taken

Meeting adjourned at 9:00 pm